



NARRAGANSETT
BOAT CLUB

BOG Meeting Agenda

| | | | | | | | |
|---------------------------|--|--------------|-------------------------|--------------|---------|---------------|-----|
| Date: | Wednesday, March 8, 2023 | | | | | | |
| Time: | 6:15 PM | | | | | | |
| Place: | Walter Hall; Zoom - | | | | | | |
| Chair: | Kristi Wharton | | | | | | |
| Secretary | Q Kellogg | | | | | | |
| Advance Materials: | Agenda Secretary's report Captain's report Adult Program report Treasurer's report Governance Committee report Membership Committee report Safety Committee report | | | | | | |
| Agenda: | <p>Approval of Minutes – Kristi Wharton</p> <ul style="list-style-type: none">• February 8, 2023 <p>Announcements – Kristi Wharton</p> <p>Review of Committee Reports</p> <ul style="list-style-type: none">• Secretary's report – Q Kellogg• Captain's report – Eric Watne• Adult Rowing Program report – Eric Watne• Youth Rowing Program – John Ryan• Treasurer's report – Pete Evans• Membership Committee report – Susan Burgoyne• Safety Committee report – Jonathan Haisman <p>Old Business</p> <ul style="list-style-type: none">• BOG Retreat – April 1 <p>New Business</p> <ul style="list-style-type: none">• Sculler ratings <p>Remarks for the Good of the Club</p> | | | | | | |
| Next Meeting: | <table border="1"><tr><td>Date:</td><td>April 12? May 10?, 2023</td></tr><tr><td>Time:</td><td>7:00 PM</td></tr><tr><td>Place:</td><td>NBC</td></tr></table> | Date: | April 12? May 10?, 2023 | Time: | 7:00 PM | Place: | NBC |
| Date: | April 12? May 10?, 2023 | | | | | | |
| Time: | 7:00 PM | | | | | | |
| Place: | NBC | | | | | | |

| Secretary's Report | | | |
|---|--------------------|------------------------|---|
| Membership as of March 3, 2023 | | | |
| (Prepared by Membership Coordinator) | | | |
| Membership Category | 3/4/2022 | 1/31/2023 | 3/5/2023 |
| | (Last Year) | (Last Meeting) | (CURRENT YTD) |
| Regular | 116 | 51 | 110 |
| Spouse | 11 | 8 | 11 |
| 72+ | 23 | 15 | 23 |
| U23 | 5 | 2 | 2 |
| Life | 10 | 10 | 10 |
| NonResident | 8 | 2 | 4 |
| Clubhouse | 1 | 0 | 0 |
| Total Members | 174 | 88 | 160 |
| Applicant Members to Vote on (included in numbers above) | | | |
| Type | Last_Name | First_Name | Comments |
| Regular | De La Cruz | Payton | One of the volunteer leaders of the STEM portion of S2S |

Notes:

104 out of 160 paid members have submitted their 2023 Waiver



March 2023 Captain's Report

Acquisitions -

NBC has purchased a second hand large boat trailer from Westfield Rowing in New Brunswick, NJ. This will replace the heavy, aging and decrepit blue steel trailer NBC has used for the past decade plus. The trailer is lighter, has larger capacity, and additional safety features. We should have it in RI in the next week or so.

Boat Repairs –

We have taken 5 Zephyrs and two Pocock 4's to David Clark at Fulcrum Speedworks in East Providence for refurbishment. The Zephyrs are workhorses given their use as entry level sculling instruction, and we want to insure they last and reflect well on the club. The two Pocock 4's at Fulcrum (Watne & Sandstede) for some repair/refurbishment work are likely going to both be rigged as 4- in order to have the capability to have two straight fours on the water at once. With the addition of the Hudson 4's we now have six 4X's at NBC not counting the Watne, Sandstede or coxed Wintech 4X.

On Water Rowing

NBC formally opened to on-water rowing March 1. That day was a washout as have been several since, however there have been some NBC boats going out on days when conditions warrant. Members are reminded that March 12 is the start of daylight savings, and setting clocks back will result in low light conditions for boats launching at 530 AM. Appropriate rating and safety measures for low light and cold water are in effect as always.

Bow/Cox rating –

The Rowing Committee has reviewed and updated requirements for bowing NBC 2X's and 4X's and coxing NBC sweep boats as well as member sculling ratings. These were approved at the March Rowing Committee meeting and are copied below for BOG approval;

(Current section 4.2 will need to be renumbered 4.3.) The P&P will need to be updated on the website. In addition, we recommend a link to this document separate from the link to the P&P.

4.0 Certification

4.1 Sculler Certification

All new members and all members new to sculling start with a D rating. Upon request, the Captain will arrange for on the water testing for members wishing to advance in rating. The testing will include fundamental skills along with knowledge of navigation rules on the Seekonk, the harbor and the Providence River. The Captain may add restrictions to any rower.

All participants in the junior program should follow the rating progression. Ratings will

determine boats used by juniors at away races and when rowing outside the program with an approved adult chaperone.

All rower ratings are subject to review.

To advance from a D rating to a C rating:

1. Scull a minimum of 50 miles / 80 kilometers in a "D" Single (or single assigned in a class).
2. Pass an evaluation by the Captain or Lieutenant.

To advance from a C rating to a B rating:

1. Scull a minimum of 200 miles / 320 kilometers in a "C" Single (or single assigned in a class). Miles / kilometers in a team boat do not count.
2. Pass a rowing test administered by the Captain or Lieutenant:
 - a. Demonstrate how to take out a boat and return a boat to its rack in the boathouse or the boatyard
 - b. Demonstrate the proper way of adjusting foot stretchers and oar lock heights
 - c. Launch from mid-dock without assistance
 - d. Display good "rowing form"
 - e. Row with no feather without tipping or stopping for 30 strokes
 - f. Do 360 degree river turns in both directions
 - g. Execute an emergency stop from at least 20 SPM at full pressure without flipping
 - h. Row, steer, and navigate continuously without stopping to look frequently
 - i. Land against and with the current
 - j. Land rowing in and backing in
 - k. Demonstrate how to strap down a boat to the outside racks
 - l. Demonstrate how to cleat a line
 - m. Take and pass an ad hoc oral navigation quiz
 - n. Explain "low tide" rowing rules
 - o. Explain procedures for reporting and taking responsibility for equipment breakage
 - p. Explain pre-launch activities (weather check, log book, garage door)
 - q. Explain cold weather and darkness rowing restrictions

To advance from a B rating to an A rating:

1. Scull a minimum of 1000 miles / 1600 kilometers. These miles / kilometers must be in bow of a sculling boat.
2. Final determination of rating will be made by the Captain and the Rowing Committee. Things to be considered are:
 - a. a record of responsible navigation
 - b. responsibility for equipment used
 - c. compliance with the safety rules
 - d. compliance with the Policies and Procedures

B Quad Bow Rating (in full light north of the Henderson Bridge):

1. Must be an A rated sculler
2. Must complete four trips in bow with a Captain-appointed instructor in 2-seat or launch accompaniment
3. Must pass the on-the-water B quad test

A Quad / Straight Four Bow Rating:

1. Must be an A rated sculler
2. Must have a B Quad Bow Rating OR complete four trips in bow with a

Captain-appointed instructor in 2-seat or launch accompaniment

3. Must pass the on-the-water A quad test (which includes rowing at rate through the railroad and 195 bridges to buoy #6 at India Point)

B Double Bow Rating:

1. Must be an A rated sculler

A Double Bow Rating:

1. Must be an A rated sculler

2. Must complete 20 trips in bow of a B double

Cold Water Single Scull Rating (PFD not required):

1. Must pass a flip test in cold water conditions

2. Must have permission of the Captain and Safety Committee

4.2 Coxswain Certification

All new coxswains or experienced coxswains new to NBC have a C rating and must be accompanied by a launch.

To advance to a B coxswain rating (can cox a four without a launch):

1. 20 trips on the Seekonk

2. Approval by the Captain

To advance to an A coxswain rating (can cox a four or eight without a launch):

1. 40 trips on the Seekonk

2. 18 years or older

Exceptions to the above at discretion of NBC Captain

Respectfully submitted;

Eric Watne – NBC Captain

The Narragansett Boat Club

Statement of Financial Position

As of January 31, 2023

| | TOTAL |
|-----------------------------------|-----------------------|
| ASSETS | |
| Current Assets | |
| Bank Accounts | |
| PayPal Bank | -8,923.39 |
| Schwab Investment | 973.97 |
| Webster Business Savings 1730 | 10,000.07 |
| Webster Money Market 6451 | 86,666.75 |
| Webster Operating Account 5959 | 62,079.36 |
| Webster Program Account 6440 | 2,296.48 |
| Total Bank Accounts | \$153,093.24 |
| Accounts Receivable | |
| Accounts Receivable | 69,912.05 |
| Total Accounts Receivable | \$69,912.05 |
| Other Current Assets | |
| Installment Contracts Receivable | 6,855.61 |
| Inventory | 2,783.00 |
| Miscellaneous Receivables | 28,053.34 |
| Prepaid Expenses | 25,262.62 |
| RISD Support Reimbursement Due | -120.00 |
| Treasury Direct | |
| T-Bills | 297,078.77 |
| Total Treasury Direct | 297,078.77 |
| Undeposited Funds | 3,860.00 |
| Total Other Current Assets | \$363,773.34 |
| Total Current Assets | \$586,778.63 |
| Fixed Assets | |
| Accumulated Depreciation | -1,078,700.28 |
| Buildings and Improvements | 708,052.80 |
| Docks | 357,484.85 |
| Furniture and Equipment | 1,179,701.24 |
| Land | 517.50 |
| Total Fixed Assets | \$1,167,056.11 |
| Other Assets | |
| Accumulated Amortization | -1,947.40 |
| Deposits on Fixed Assets | 109,800.00 |
| Investments | |
| US Savings Bonds I-Series | 20,292.00 |
| Total Investments | 20,292.00 |

The Narragansett Boat Club

Statement of Financial Position

As of January 31, 2023

| | TOTAL |
|--|-----------------------|
| Loan Closing Costs | 11,128.00 |
| Webster Hold Account | 20,000.00 |
| Total Other Assets | \$159,272.60 |
| TOTAL ASSETS | \$1,913,107.34 |
| LIABILITIES AND EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| Accounts Payable | 24,790.87 |
| Total Accounts Payable | \$24,790.87 |
| Credit Cards | |
| Member Reimbursements Due | 0.00 |
| Webster Bank Credit Card | 4,188.43 |
| Total Credit Cards | \$4,188.43 |
| Other Current Liabilities | |
| Accrued Expenses | 0.00 |
| Accrued Payroll | 0.00 |
| Accrued Payroll Taxes | 0.00 |
| Gift Certificates Outstanding | 301.00 |
| MBO Account Balances | 16.89 |
| Unearned Revenue | 0.00 |
| Total Other Current Liabilities | \$317.89 |
| Total Current Liabilities | \$29,297.19 |
| Long-Term Liabilities | |
| Webster Bank Mortgage | 231,396.89 |
| Total Long-Term Liabilities | \$231,396.89 |
| Total Liabilities | \$260,694.08 |
| Equity | |
| Opening Balance Equity | 0.00 |
| Temporarily Restricted Net Assets | |
| Salon | 479.00 |
| Scholarship Fund | 20,991.16 |
| STEM to Stern Fund | 55,718.75 |
| USRowing Adaptive Program | 1,538.27 |
| Total Temporarily Restricted Net Assets | 78,727.18 |

The Narragansett Boat Club

Statement of Financial Position

As of January 31, 2023

| | TOTAL |
|---|-----------------------|
| Unrestricted Net Assets (Board designated) | |
| Reserve for Debt Reduction | 93,830.51 |
| Reserve for Facility Maintenance & Improvements | 77,800.00 |
| Reserve for Fleet & Equipment Purchases | 83,640.34 |
| Reserve for Fleet Maintenance | 0.00 |
| Reserve for Operations | 65,000.00 |
| Total Unrestricted Net Assets (Board designated) | 320,270.85 |
| Unrestricted Net Assets (Operating) | 1,133,409.74 |
| Net Revenue | 120,005.49 |
| Total Equity | \$1,652,413.26 |
| TOTAL LIABILITIES AND EQUITY | \$1,913,107.34 |

The Narragansett Boat Club

Statement of Activity

January 2023

| | TOTAL |
|--|---------------------|
| Revenue | |
| Contribution Income | |
| Annual Fund | 100.00 |
| Scholarship Fund | 20.91 |
| Total Contribution Income | 120.91 |
| Membership Dues | |
| Adult | 16,031.25 |
| Other | 0.00 |
| Regular | 126,911.00 |
| Spouse | 8,450.00 |
| Total Membership Dues | 151,392.25 |
| Miscellaneous Income | 0.07 |
| Program Revenue | 5,500.00 |
| Youth Programs | 4,367.50 |
| Total Program Revenue | 9,867.50 |
| Storage Fees | 23,435.00 |
| Total Revenue | \$184,815.73 |
| Cost of Goods Sold | |
| Program Expenses | 855.36 |
| Barge and Launch Expenses | |
| Gas | 46.54 |
| Repairs and Maintenance | 201.98 |
| Total Barge and Launch Expenses | 248.52 |
| Offsite Facility Rental | 2,500.00 |
| Payroll Costs | 94.99 |
| Coach's Dues Discounts Given | 3,575.00 |
| Salaries and Wages | |
| Administrative | 4,200.00 |
| Adult Program Wages | 1,511.57 |
| Youth Program Wages | 912.00 |
| Total Salaries and Wages | 6,623.57 |
| Taxes - Employer | |
| Administrative | 321.30 |
| Adult Programs | 115.62 |
| Youth Program | 69.76 |
| Total Taxes - Employer | 506.68 |
| Total Payroll Costs | 10,800.24 |

The Narragansett Boat Club

Statement of Activity

January 2023

| | TOTAL |
|--|---------------------|
| Regatta Expenses | 150.00 |
| Total Program Expenses | 14,554.12 |
| Total Cost of Goods Sold | \$14,554.12 |
| GROSS PROFIT | \$170,261.61 |
| Expenditures | |
| Facility Expenses | |
| Cleaning Service | 300.00 |
| Portable Toilet Rental | 125.00 |
| Real Estate Taxes | 4,496.69 |
| Repairs and Maintenance | 62.40 |
| Supplies | 15.31 |
| Utilities | 1,056.16 |
| Total Facility Expenses | 6,055.56 |
| Fleet and Equipment Expenses | |
| Payroll Taxes | 51.64 |
| Property Taxes | 654.15 |
| Repairs and Maintenance | 18,033.82 |
| Rowing Equipment Insurance | 18,970.75 |
| Wages | 675.00 |
| Total Fleet and Equipment Expenses | 38,385.36 |
| General and Administrative Expenses | |
| Bank and Credit Card Fees | 2,691.19 |
| Computer Expenses | 90.95 |
| Dues and Subscriptions | 275.87 |
| Insurance | 380.00 |
| Meals and Entertainment | 3.84 |
| Total General and Administrative Expenses | 3,441.85 |
| Scholarships Given | 1,031.25 |
| Total Expenditures | \$48,914.02 |
| NET OPERATING REVENUE | \$121,347.59 |
| Other Revenue | |
| Interest Income | 1.54 |
| Total Other Revenue | \$1.54 |
| Other Expenditures | |
| Interest Expense | 1,343.64 |
| Total Other Expenditures | \$1,343.64 |
| NET OTHER REVENUE | \$ -1,342.10 |
| NET REVENUE | \$120,005.49 |

Treasurer's Report
March 6, 2023

- Of the 2023 dues billed on the Statement of Activity, \$32K + remains outstanding through Feb 28
- Fleet Insurance is paid, \$15K to be paid on our commercial package. We no longer carry any portion of the insurance as prepaid so these expenses are loaded in full into the front end of the annual financial statement.
- We continue our Treasury Direct investing.
- \$11,255 income from Auction
- \$17,000 Trailer purchase. Old trailer for sale
- Exploring time keeping App with ADP for automated time reporting.
- Working on preparation of budget for retreat in April.

Buildings and Facilities:

Atlantic Marine contacted and scheduled for inspection and study of carrying structure of boathouse \$2500

Soliciting bids for proposed exterior work in 2023

Respectfully Submitted

Pete Evans

Governance Committee Report
March 3, 2023

The Governance Committee met on Feb 22nd. Eric and Rick shared with the group prior work from this committee, specifically reviewing (updating) the constitution and by laws. We reviewed the work from the prior committee and felt that the documents were very thoughtful. We discussed prior concerns from members as well as strategies to move this project forward. We plan to meet with the president, Kristi on March 7 to clarify several questions and will regroup and work on updating the constitution and by laws.

Respectfully submitted,
Chanika

Membership Committee Report- March 2023

- The following people have agreed to be part of the membership committee:
Marlene Yang
Virginia Hopkins
Stephanie Isenberg
Ann Hird
Christine Rogers
Amy Cohen
Maybe Charles Whitin
Susan Burgoyne- Chairperson
- Working on scheduling our first meeting of 2023
- Some ideas so far for what the membership committee might work on:
Start a Sunshine fund/ subcommittee
Put together a club directory
Explore using the APP called TeamSnap for communication amongst the club, including youth and parents. Would bring this to the board to consider
Plan more group rowing events and perhaps some social events
Will share other ideas at our first meeting
? survey the larger membership for ideas

Safety Committee Report
March 2023

Formed a committee of 3 people in Feb (Bjorn Sandstede, Francesca Beaudoin, Jonathan Haisman).

Our top priorities are as follows:

1. Navigation agreement with other Seekonk users.

Had a meeting with Brown Men in Feb, working on an agreement.

2. EAP.

Reviewing with committee, aim to finish in March.

3. Safety equipment at club.

Needs immediate attention. First aid equipment, blankets and phone not set up.

AED is working