



NARRAGANSETT
BOAT CLUB

BOG Meeting Agenda

Date:	Wednesday, June 9, 2021
Time:	6:15 PM
Place:	Zoom: https://zoom.us/j/97047211812?pwd=UHdiT0ZwWGxOQzg0OGhxODRTcWxJZz09
Chair:	Jamie Reavis
Secretary	Sherri Nelson
Advance Materials:	Agenda Minutes of Prior BOG Meeting Secretary's Report Treasurer's Report Membership Committee Report Program Committee Report Building and Maintenance Committee Report and Charter
Agenda:	<p>Approval of Minutes</p> <ul style="list-style-type: none">• May 12, 2021 Meeting – Jamie Reavis <p>Review of Committee Reports</p> <ul style="list-style-type: none">• Secretary's Report – Sherri Nelson• Treasurer's Report – Joan Martin• Captain's Report – Eric Watne• Program Committee Report – Daniela Roop/Joan Martin/Kristi Wharton• Development Committee – Pat Watson• Membership Committee Report – Ruth Berenson• Building and Maintenance Committee (including Strategic Plan Update) – Pete Evans <p>Old Business</p> <ul style="list-style-type: none">• Sweeps and Sculls – Kristi Wharton• Boat House Cameras – Pete Evans <p>New Business</p> <ul style="list-style-type: none">• Member concerns regarding care for equipment, signing boats out, etc. – Jamie Reavis <p>Remarks for the Good of the Club</p>

Executive Session

Next Meeting:**Date:** July 14, 2021**Time:** 6:15 PM**Place:** ZOOM



**Narragansett Boat Club
Board of Governors meeting
May 12, 2021 6:15 pm
Virtual via zoom**

Board of Governors members present: Ruth Berenson, Pete Evans, Alan Harlam, Tiffany Hogan, Virginia Hopkins, Q Kellogg, Duuluu Naranbat, Sherri Nelson, Jamie Reavis, Eric Watne, Pat Watson, Kristi Wharton

Board of Governors members absent: Joan Martin

NBC members present: Rob English, Robin Gross, Konstantin Hamilton, Stephanie Isenberg, Jean Lambert, Chanika Phornphutkul, Christine Rogers, Daniela Roop, Kim Worrell

Non-member guests present: Tom MacAlaine

The meeting was called to order at 6:15 pm by Jamie Reavis.

Approval of Minutes

- Minutes from the April 14th, 2021 BOG meeting were approved.

Review of Committee Reports

President's Report (Jamie Reavis)

- Dan Gorriaran has resigned from the BOG for personal reasons. Jamie thanked him for his service and asked the BOG to consider whether we should fill his position for the remainder of this year. The current constitution is a little unclear about this issue. (Officers do need to be replaced; other BOG positions aren't mandated to be filled.) After some discussion, consensus was reached to leave the position open.

Secretary's Report (Sherri Nelson, Deb Chute)*

- As of May 7th, 188 total members. Decrease of 30 overall from this time last year.
- Two new members were voted in: John Dunn (Regular), Amick Sollenberger (U23)
- Deb Chute has sent out three email reminders to sign waivers for 2020; 15 remain unsigned. It was agreed that rowing privileges should be suspended for those who have not signed waivers. Jamie will touch base with Deb about this.

Treasurer's Report (Joan Martin)

- Joan was unable to attend tonight's meeting; no financial reports for this month.

Captain's Report (Eric Watne)

- Rowing Committee is discussing modification of cold-water rowing rules; nothing radical. Their recommendations will be brought before the BOG with a plan of

implementing for this fall / winter. Jamie noted that it is incumbent upon us as a Board to consider safety issues.

Program Committee Report (Daniela Roop / Joan Martin / Kristi Wharton)*

- Adult classes have been going well. Nine youth rowers are going to Northeast regionals this coming weekend.
- Stem to Stern is coming along; we've received some generous donations. There was a question regarding what are the main costs: Kristi responded to a question regarding the main costs: transportation, and program coordinator for the summer. All of the STEM components are completely volunteer and we most likely wouldn't need a program coordinator for the academic year as the plan is for the kids to be part of the NBC programs. The program is starting small and building incrementally.

Governance Committee Report (Alan Harlam)*

- The committee made its way through a "tall pile" of comments on the draft of the amended constitution and incorporated them into the document; they shared the document with the membership and wrote a "decoder key."
- Next steps:
 - Comments on updated draft due by May 19th
 - Town hall on May 25th (moved from May 26th)
 - To comply with the current constitution's requirements for amending the document, seven members need to sign the proposed document for presentation at the quarterly meeting in July. No changes would be made after that point.
 - The document would be voted on in the next quarterly meeting in October.
 - If changes were to be made after the July presentation, it would need to be presented again (in October), and voted on three months later.
 - In response to a concern raised in a couple of comments that have been submitted, Alan noted that power rests with the membership to elect the BOG, approve the budget, and make changes to the constitution; the membership delegates all other duties to the BOG to run the club day to day, and that our policies is the way that day to day governance is done in the club. He noted that the committee has strived to follow the Strategic Plan and incorporated research from the constitutions of multiple organizations in their development of this document.

Development Committee (Pat Watson)

- Pat reported that she plans to report out to donors in a letter this summer how money was used, in terms of unrestricted donations.
- Eric Watne added a request: if you donated something for the auction, email him with the value of the item, since it's a charitable donation.

Membership Committee (Ruth Berenson)

- The first committee meeting in a long time is scheduled for May 20th; everyone is invited. She has reached out to new BOG members to attend the meeting. She would like to reinstitute member breakfasts if current Covid restrictions allow.

DEI Committee (Marlene Yang / Susan Burgoyne)

- First meeting May 26th

Facilities

- Contractor will come in the next couple weeks to make repairs on windows.

Old Business

- **Sweeps and Sculls Regatta (Kristi Wharton)**

July 31st is the date for the regatta. Committee members include: Eric Jones, Susan Faasse, Rob English. Many volunteers are needed; let Kristi know if you want to get involved in planning. Registration will open on Regatta Central on May 22nd. There was discussion re how current Covid guidelines would affect the regatta, e.g. re number of participants, and what we can ask about and how we would monitor issues such as vaccination status, Covid testing; requirements for masks; social distancing. The upshot is that the committee will come up with tentative recommendations, incorporating US Rowing guidelines and current state guidelines, and present these recommendations to the BOG. Currently all the usual entries are included for the regatta on Regatta Central. There was agreement that it is a moving target, and we will need to be flexible and potentially make changes as the date gets closer. Fortunately, Regatta Central allows for refunds close to the regatta date. Send any questions or concerns to Kristi. A related question arose re reintroducing bigger team boats at the club, and the Programs Committee is discussing this.

New Business

- **Boathouse cameras (Jamie Reavis)**

Jamie noted requests today on google groups asking about bringing boathouse cameras back online. Pete agreed to take this on in the Facilities committee, along with the weather station. People have volunteered to donate the materials; it will take a couple weeks to get things up and running.

- **Planning Committee / Strategic Plan (Jamie Reavis)**

This was discussed because Dan was the chair of this committee and is no longer on the BOG. Jamie raised the issue of whether we should keep the committee, as it has not been very active. Alan noted that the constitution doesn't list any standing committees; it was defined as a standing committee in the strategic plan. Furthermore, standing committees are not specified in the new constitution, so this would be a BOG decision. After some discussion, the consensus was reached that the Planning Committee is not

necessary, but we do need to monitor whether we are reaching the goals set out by the Strategic Plan. If we aren't hitting certain targets, we should have justification for that. Kristi suggested that one committee chair at a time each month discuss where they are on the Strategic Plan. Whichever committee is up for that month submits a brief written report to be distributed in meeting materials. Facilities is up first.

- **Future Meetings (Jamie Reavis)**

The question has arisen re whether to resume meeting in person vs stay on zoom.

Several said stay with zoom; it provides more access for members, and is also easier for BOG members in case of travel, other responsibilities. Consensus: stay with zoom.

Remarks for the Good of the Club

There is an Open house this Saturday May 16th.

It's great that we are talking about holding a regatta given there wasn't one in 2020.

And stay tuned for a HOTS late in the fall (Scott Whitney would like plan this).

The meeting was adjourned at 7:24 pm.

Next meeting:

Wednesday, June 9, 2021, 6:15 pm

Location: zoom

*indicates that a report or documentation was submitted as part of tonight's meeting materials

Respectfully submitted,

Sherri Nelson
Secretary

Secretary's report - Membership as of 6/2/2021

Membership Category	5/7/2021	6/2/2021	6/5/2020
Regular	130	134	135
Spouse	9	9	11
72+	21	21	23
U27 (inactive 2021)	0	0	33
U23 (Inactive 2020)	15	17	
Life	10	10	10
NonResident	3	3	4
Clubhouse	0	0	2
Total Members	188	194	218
Applicant Members to Vote on (included in numbers above)			
Type	Last_Name	First_Name	Comments
Regular	Strauss	Ryan	Experienced Rower; Owns own 1x - Eric has worked with and provided navigation tips.

The Narragansett Boat Club

Statement of Financial Position

As of May 31, 2021

	TOTAL		
	AS OF MAY 31, 2021	AS OF MAY 31, 2020 (PY)	CHANGE
ASSETS			
Current Assets			
Bank Accounts			
Interest-Bearing	274,229.86	293,947.99	-19,718.13
Non-Interest Bearing	129,844.16	55,207.34	74,636.82
Total Bank Accounts	\$404,074.02	\$349,155.33	\$54,918.69
Accounts Receivable	\$15,527.50	\$2,720.25	\$12,807.25
Other Current Assets			
Installment Contracts Receivable	13,736.38	11,628.82	2,107.56
Merchandise Inventory	301.92	301.92	0.00
Prepaid Expenses	22,543.76	18,868.59	3,675.17
Undeposited Funds	235.30	7,736.17	-7,500.87
Total Other Current Assets	\$36,817.36	\$38,535.50	\$ -1,718.14
Total Current Assets	\$456,418.88	\$390,411.08	\$66,007.80
Fixed Assets			
Accumulated Amortization	-7,668.90	-5,416.67	-2,252.23
Accumulated Depreciation	-902,948.24	-800,225.33	-102,722.91
Building	325,159.06	325,159.06	0.00
Docks	357,484.85	166,239.85	191,245.00
Equipment	1,030,536.42	927,875.77	102,660.65
Furniture & Fixtures	49,393.92	46,893.92	2,500.00
Land	517.50	517.50	0.00
Outside Storage Area	356,359.66	356,359.66	0.00
Software & Website	11,760.00	11,760.00	0.00
Total Fixed Assets	\$1,220,594.27	\$1,029,163.76	\$191,430.51
Other Assets			
Expansion in Process	0.00	76,785.00	-76,785.00
Loan Costs, Net of Amortization	9,737.00	10,293.40	-556.40
Webster Hold Account - 6091	20,000.00	20,000.00	0.00
Total Other Assets	\$29,737.00	\$107,078.40	\$ -77,341.40
TOTAL ASSETS	\$1,706,750.15	\$1,526,653.24	\$180,096.91

The Narragansett Boat Club

Statement of Financial Position

As of May 31, 2021

	TOTAL		
	AS OF MAY 31, 2021	AS OF MAY 31, 2020 (PY)	CHANGE
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable	\$18,027.76	\$8,539.95	\$9,487.81
Credit Cards			
Member Reinbursements Due	640.41	0.00	640.41
Webster Bank Credit Card	5,599.44		5,599.44
Total Credit Cards	\$6,239.85	\$0.00	\$6,239.85
Other Current Liabilities			
Accrued Payroll	13,393.32	6,113.46	7,279.86
Accrued Payroll Taxes	1,024.59	467.70	556.89
MBO Account Balances	3,794.18	14,862.19	-11,068.01
Total Other Current Liabilities	\$18,212.09	\$21,443.35	\$ -3,231.26
Total Current Liabilities	\$42,479.70	\$29,983.30	\$12,496.40
Long-Term Liabilities			
SBA PPP Loan	74,174.00	37,087.00	37,087.00
Webster Bank Construction LOC	307,203.19	317,440.25	-10,237.06
Total Long-Term Liabilities	\$381,377.19	\$354,527.25	\$26,849.94
Total Liabilities	\$423,856.89	\$384,510.55	\$39,346.34
Equity			
Temporarily Restricted Net Assets			
NBC 1.66	0.00	62,608.84	-62,608.84
Salon	479.00		479.00
Scholarship Fund	20,318.82	12,352.04	7,966.78
STEM to Stern Fund	11,150.00		11,150.00
USRowing Adaptive Program	1,538.27	1,538.27	0.00
Total Temporarily Restricted Net Assets	33,486.09	76,499.15	-43,013.06
Unrestricted Net Assets (Board designated)			
Reserve for Debt Reduction	110,000.00	100,000.00	10,000.00
Reserve for Facility Maintenance & Improvements	77,800.00	37,800.00	40,000.00
Reserve for Fleet Maintenance	8,442.00	0.00	8,442.00
Reserve for Operations	45,000.00	30,000.00	15,000.00
Total Unrestricted Net Assets (Board designated)	241,242.00	167,800.00	73,442.00
Unrestricted Net Assets (Operating)	794,619.95	773,369.14	21,250.81
Net Revenue	213,545.22	124,474.40	89,070.82
Total Equity	\$1,282,893.26	\$1,142,142.69	\$140,750.57
TOTAL LIABILITIES AND EQUITY	\$1,706,750.15	\$1,526,653.24	\$180,096.91

The Narragansett Boat Club

Statement of Activity

January - May, 2021

	TOTAL		
	JAN - MAY, 2021	JAN - MAY, 2020 (PY)	CHANGE
Revenue			
Contribution Income	11,775.27	6,467.42	5,307.85
Equipment Usage Fees	3,260.00	560.00	2,700.00
Facilities & Storage Income	42,868.23	30,363.76	12,504.47
Fundraising Events	11,945.00	5,558.08	6,386.92
Grant Income	10,000.00	40,000.00	-30,000.00
Membership Dues	127,425.00	120,500.00	6,925.00
Miscellaneous Income	293.28	-433.14	726.42
PayPal Sales	40.00		40.00
Program Revenue	102,060.43	27,856.75	74,203.68
Total Revenue	\$309,667.21	\$230,872.87	\$78,794.34
Cost of Goods Sold			
Program Expenses	45,240.45	52,443.46	-7,203.01
Total Cost of Goods Sold	\$45,240.45	\$52,443.46	\$ -7,203.01
GROSS PROFIT	\$264,426.76	\$178,429.41	\$85,997.35
Expenditures			
Bank and Merchant Fees	2,320.92	2,177.23	143.69
Facility Expenses	18,849.96	19,271.09	-421.13
Fleet & Equipment Expenses	16,678.42	21,631.69	-4,953.27
General & Administrative Expenses	9,124.00	5,226.05	3,897.95
Scholarships Given	3,005.00	380.00	2,625.00
Social Events Expenses		218.27	-218.27
Total Expenditures	\$49,978.30	\$48,904.33	\$1,073.97
NET OPERATING REVENUE	\$214,448.46	\$129,525.08	\$84,923.38
Other Revenue			
Gain(Loss) on Disposal of Assets	3,396.29		3,396.29
Interest Income	67.85	236.25	-168.40
Total Other Revenue	\$3,464.14	\$236.25	\$3,227.89
Other Expenditures			
Interest Expense	4,367.38	5,286.93	-919.55
Total Other Expenditures	\$4,367.38	\$5,286.93	\$ -919.55
NET OTHER REVENUE	\$ -903.24	\$ -5,050.68	\$4,147.44
NET REVENUE	\$213,545.22	\$124,474.40	\$89,070.82



**Narragansett Boat Club
Membership Committee Meeting
May 20, 2021 7:00 pm
Virtual via zoom**

Meetings going forward will be by zoom third Thursday of month at 7.

All invited.

Present: Sherri Nelson, Marlene Yang, Konstantin Hamilton, Susan Burgoyne, Q Kellogg, Ruth Berenson, chair

2021 committee members includes Sherri Nelson, Konstantin Hamilton, Ruth Berenson, Anne Fleet, Robin Gross, Virginia Hopkins

Marlene Yang, Susan Burgoyne cochaired DEI subcommittee

MEETING NOTES:

May 20, 7 pm

Meeting began with introduction of new members, Konstantin, Marlene, Susan. Q Kellogg, new at-large member of BOG welcomed. Other new at-large members unable to attend. Will in future.

Mission of committee reviewed “to represent ALL members of club”

Committee compared original 2018 charge based on strategic plan.

- we will NOT conduct any type of survey this year
- continued priority: onboarding of both new-at large (added this year) and new Members
- Mentorship suggested (has been suggested in past years)
- Encouraging volunteership
- Assist Rowing committee with initiation of new members
- Social Gatherings
- Support of DEI initiative within membership, develop and model welcoming behaviors, direction from Program Committee sought
- Members Breakfast, June 19, 8:15

Areas of concern:

- On boarding of U27
- Fees and dues especially for younger members
- Concrete list of jobs (voluntarily chosen by members; tried 2-3 years ago. Outcome?)
- Basic list of tasks to close up club posted on gate
- Understanding which committee/person to speak with re: specific questions.
- Continued wish for “directory” of members. Coordination with new application format (opt in)
- Who/how directory kept current is large task
- Concern that some BOG members are overloaded.

- Offer made by committee members to help with specific tasks, especially those with particular skills (ex. accounting)
- How information disseminated to members. Use of Google Groups, social media. Work with Tiffany to supply content
- Is there a post-class evaluation?

Further discussion that this season may need to be focused on renewing contact, in person when possible, of club members and building upon co-op concept.

Respectfully submitted,
Ruth Berenson

Narragansett Boat Club Programs Committee Report June 2021

Since our May report, Scott Whitney and Wes Kerns have joined the committee. We have decided not to fill the Head Youth Coach position previously held by Tom McAlaine (who has returned to Philadelphia). Beginning May 17th, the team of Daniela Roop, Joan Brush, and Kim Worrell assumed the responsibilities of running the youth programs. This has been working quite well and we are very optimistic for a terrific season.

Adult Rowing Programs Report:

NBC hosted an open house May 15th and had nearly full barges for each of the 3 sessions from 9-12. Most of the folks that attended either registered for classes or were already registered and couldn't wait to get on the water. It was a great calm sunny day and Emi Marchetti did a great job driving the barge and providing instruction. Eric W, Daniela R and Kim W were also on hand to give tours, answer questions and help with the rowing.

The Adult Rowing Programs second spring session (**Session #2**) commenced the following Monday (week of May 17th) and will be ending June 25th after a 6-week run. Between Barge, Zephyr, Team boat rowing, intermediate and advanced sculling we have approximately 95-students enrolled in 11 different classes.

Session #3 will be starting June 28th and should be going up on MindBody in the next 2 weeks. While the details are still TBD it is hoped that included in the Session #3 offerings will be sweep rowing opportunities.

Respectfully submitted;
Eric Watne – NBC Adult Rowing Programs

NBC Youth Programs Report:

We are halfway through the Spring Session 2 which ends June 25th. Enrolled are a total of 52 youth rowers: 7 Beginners, 7 Intermediate 1s, 13 Intermediate 2s and 25 Advanced.

Our end of Spring Youth Intra-squad regatta, named the Red Bridge Regatta will be held Friday, June 18th, 2021 – one week before the end of the session due to the fact that 2 of our elite rowers (Lily Sarnowski and Ben Kerns) will be leaving to attend the USRowing Olympic Development Program in Florida.

We are still waiting to hear more details from USRowing regarding their Summer National Championships Regatta, July 13-18th in Camden, NJ. We should have a good

number of young rowers wanting to compete at this regatta in their U19 and U17 events.

The Summer Sessions are open for registration for both the Recreational 2 week classes and the Competitive 4 week training programs. They will all be run between 7:30 am and 11 am. The Summer Sessions start Monday, June 28th and will run until August 20th.

I would like to thank all of our talented and dedicated coaches: Joan Brush, Kim Worrell, Fran O'Donnell, Georgia Jones and Sarah Fiske, and the coaches who have so kindly occasionally subbed in for us: John Ryan, Anne Fleet and Robin Gross.

Daniela Roop

NBC/Brown STEM to Stern Program Report:

As of June 6th, 2021, we have received a \$10,000 grant from an anonymous donor and \$1,650 in other donations for the NBC/Brown STS program. Huge thanks to all who have donated!!

We received 5 sets of sculling oars from C2 – we appreciate their generosity. Thank you!

As of right now we will run two 2-week NBC/Brown STS Learn-to-Row sessions with 9 middle school participants per session who are enrolled in summer programs at East Providence Boys & Girls Club. EPBGC will be providing transportation, swim tests, and a contribution for each student who participates, to help defray costs.

Dates: July 12-23 & July 19-30

Rowing (at NBC) 9:30-11:00AM

STEM projects (at Lincoln School – thanks to Sophie Lau) 11:15 – 12:30PM

We are hoping to hold another session with students from the Cuffee MS pending available transportation. Example of cost: Ocean State Transit and others charge \$4000 for 8-10 students for a 2-week session. We are trying to be creative and considering other options.

Thanks to Kiana Anderson and Duuluu Naranbat for their help!! For the STEM component, we are working with John Santiago and Sawyer Smith at Brown, and Rachel Hunter from STEM to Stern. Brown graduate students and others have offered to volunteer their time to work with the STS students.

Kiana Anderson, George Lawton, and Limor Dubrovsky (Brown Crew) are recruiting college rowers who will help with coaching

Please contact Kim, John or Kristi if you are interested in getting involved.

Brown Crew will launch a large national fundraising campaign from September until the HOCR. Paul Cooke, George Lawton and Limor Dubrovsky are working to coordinate this event.

Rick Richards and Virginia Hopkins worked the Cuffee school to provide a swimming (through Swim Empowerment at Pawtucket Y), erging and rowing for 7 Cuffee MS student this spring.

Respectfully submitted by:

Kristi Wharton

John Ryan

Kim Worrell

NBC Programs Committee:

Kristi Wharton

Dan Gorriarian

Wes Kerns

Joan Martin

Daniela Roop

Scott Whitney