



NARRAGANSETT  
BOAT CLUB

## BOG Meeting Agenda

|                           |   |
|---------------------------|---|
| <b>Date:</b>              | Wednesday, April 14, 2021   |
| <b>Time:</b>              | 6:15 PM   |
| <b>Place:</b>             | Zoom:<br><a href="https://zoom.us/j/92105538826?pwd=SGVRRnZ3bmFtRDV1NlZtSEtNSUpsZz09">https://zoom.us/j/92105538826?pwd=SGVRRnZ3bmFtRDV1NlZtSEtNSUpsZz09</a>  |
| <b>Chair:</b>             | Jamie Reavis  |
| <b>Secretary</b>          | Sherri Nelson   |
| <b>Advance Materials:</b> | Agenda<br>Minutes of Prior BOG Meeting<br>Secretary's Report<br>Treasurer's Report – Pending<br>Captain's Report<br>Program Committee Report - Pending  |
| <b>Agenda:</b>            | <p><b>Approval of Minutes</b></p> <ul style="list-style-type: none"><li>• March 17, 2021 Annual Meeting – <b>Jamie Reavis</b></li></ul> <p><b>Review of Committee Reports</b></p> <ul style="list-style-type: none"><li>• Secretary's Report – <b>Sherri Nelson</b></li><li>• Treasurer's Report – <b>Jamie Reavis (Joan cannot attend)</b></li><li>• Captain's Report – <b>Eric Watne</b></li><li>• Program Committee Report – <b>Daniela Roop/Joan Martin/Kristi Wharton/Dan Gorriaran</b></li><li>• Governance Committee Report – <b>Alan Harlam</b></li><li>• Development Committee – <b>Pat Watson</b></li><li>• Membership Committee Report – <b>Ruth Berenson</b></li><li>• DEI Committee - <b>Marlene Yang and Susan Burgoyne</b></li><li>• Others?</li></ul> <p><b>Old Business</b></p> <ul style="list-style-type: none"><li>• Use of website for communications – <b>Tiffany Hogan</b><ul style="list-style-type: none"><li>○ committees to appoint communications coordinator</li></ul></li></ul> <p><b>New Business</b></p> <ul style="list-style-type: none"><li>• Introduce Tom McAlaine – <b>Jamie Reavis</b></li><li>• Cold water rowing – <b>Jamie Reavis</b></li></ul> |

- Auction – Eric Watne

**Remarks for the Good of the Club**

|                      |               |              |
|----------------------|---------------|--------------|
| <b>Next Meeting:</b> | <b>Date:</b>  | May 12, 2021 |
|                      | <b>Time:</b>  | 6:15 PM      |
|                      | <b>Place:</b> | ZOOM         |



**Narragansett Boat Club  
Board of Governors meeting  
March 17, 2021 6:15 pm  
Virtual via zoom**

**Board of Governors members present:** Ruth Berenson, Pete Evans, Dan Gorriaran, Alan Harlam, Tiffany Hogan, Virginia Hopkins, Q Kellogg, Joan Martin, Duuloo Naranbat, Sherri Nelson, Jamie Reavis, Eric Watne, Pat Watson, Kristi Wharton

**Board of Governors members absent:**

**NBC members present:** Amy Abbot, Sasha Cuerda, Rob English, Lisa Evans, Rob Fletcher, McKenzie Gibson, Stephanie Isenberg, Chanika Phornphutkul, Daniela Roop, Kim Worrell, Marlene Yang, Dan Zussman

The meeting was called to order at 6:15 pm by Jamie Reavis.

**Approval of Minutes**

- Minutes from the February 10, 2021 BOG meeting were approved.

**Review of Committee Reports**

**Secretary's Report (Sherri Nelson / Deb Chute)\***

- Seven more members rejoined this past month. Total membership as of March 12<sup>th</sup> is 179. On March 4<sup>th</sup>, 2020 it was 212, so we are down 33 members. Some people have moved away and some are waiting to see how the season plays out before rejoining. 139 members have signed their waiver for 2021; please do so if you haven't already.

**Treasurer's Report (Joan Martin)\***

- Since spring programs haven't started yet, financial activity has been primarily dues. Spring registration starts next week. No spring programs last year, so the size of spring program this year will tell us a lot about where we stand.
- We did receive \$37K PPP in the second round, bringing it to a total of \$74K.
- Worker's comp. audit waived. Joan may pursue it because we might be paying too much since staff has gone down.
- Joan requested BOG approval for amended amounts for credit card expenditure limits: \$10k for treasurer, \$5K for captain, \$2.5K for the senior most program person (head coach or Director). **Motion approved for amounts indicated (unanimous).**
- Joan plans to start working on a long-term financial plan in May or June. If you are interested, contact Joan. This would involve a solid plan for meeting purchasing needs while retiring debt on schedule. Equipment, and building costs will be taken into account.

### **Captain's Report (Eric Watne)\***

- He purchased 2 rescue rafts for Amazon for \$330, but discovered he can purchase directly from manufacturer for much less. He plans to purchase 5-6 more.
- He discussed spending up to \$1k on plumbing materials to have water circulation system 12 months to allow for hot water on call, in order to be able to wash boats in late fall, and also for safety purposes, in case someone flips in cold water and needs to be warmed up quickly. Pete added that he wants to install a proper drain back system; he wants to tear out the plumbing and replumb; this would be better for an unheated boathouse; it would keep it safe from cold freezes but also allow us to quickly restart the water. Both projects could be done for probably less than \$2k. There would be one hot water heater that is always going, even when the water is turned off. Specific BOG approval not necessary because we've set aside money for building upgrades.
- On water rowing has started. Protocols discussed below. If you haven't paid the launch fee of \$40, please do so.

### **Rowing Committee request for team boat rowing (Eric Watne)\***

- The goal is to establish rules that are consistent with those we have established for Lincoln and Bayview and to allow team boat rowing in current Covid environment. The schools are hoping to be on the water end of March. They would row in pods: same four girls; no mixed lineups; they would wear masks while on the water.
- Currently we allow cohabitating couples to row a double, or "bubble doubles." Once you choose a partner, can't choose another one. Covid rules apply, i.e. quarantine if test positive or have symptoms.
- This would be extended to NBC juniors: same rules. This would be allowed starting March 29 to match school timetable. Masks at all times, even on the water.
- Barge will come back: masks will be required while rowing. This will have mixing of lineups.
- Allow NBC members who are fully vaccinated (shot(s) plus two weeks) row in team boats, unrestricted as of April 1st.
- Status of pandemic is changing; BOG would reserve the right to modify these rules as necessary. Honor system re vaccination status. If rules are violated, everyone in the boat will have rowing privileges suspended for 30 days.

### **Motion (as established above) approved (unanimous)**

### **Program Committee (Daniela Roop / Joan Martin / Kristi Wharton / Dan Gorriaran)\***

- They will continue to oversee programs. Eric will oversee day to day operations of adult programs. Head Youth Coach (Director of Youth Rowing), Tom McAlaine, was hired; this is a full-time year-round position. Both will report to the Program Committee.
- There will be two 6-week sessions in spring. They are working on summer programs for youth and adults, with most likely two adult program sessions, and four 2-week youth sessions over the summer.
- Kristi discussed outreach programs:

- 1) **Cuffee School** students in spring (spearheaded by Virginia and Rick Richards); swimming, erging, on water rowing (barge);
  - 2) **Stem to Stern**: a lot of progress on collaboration; we are listed as partners on their website; the report includes blurb for fundraising (in draft form); collaboration with East Providence Boys and Girls Program; Brown students will be helping with the coaching aspect
  - 3) **Every-Bodies-Fitness**: targeting LGBTQ+, at-risk youth; program for 18-25 year olds; two-week introductory evening program on the barge; they are seeking a coach; if anyone is interested, reach out to Dan or Kristi.
- Pete asked about the duties and expectations of head youth coach. Duties will include overseeing all the youth programs.
  - Kristi noted that they will need a number of coaches to staff various programs throughout the spring and summer; please spread the word.

#### **Governance Committee (Alan Harlam)**

- They delayed the town hall because of an overwhelming amount of feedback during the open comment period. A lot of open questions remained; they formed a working group that brought in people who were active in commenting, along with some BOG members, and the entire Planning Committee. They had a meeting and identified the remaining issues. The committee is now working to incorporate the significant feedback they received. They will probably have one more meeting of the working group. They will revise the draft and then get it to the members. The process is taking longer than they thought it would but they want to do it right.
- An important role of the Governance Committee is to assure that committees are operating properly and fulfilling the strategic plan. One way to do that is to have committees review and update charter on an annual basis. He asks that for next BOG meeting in April that all committees report either no changes or report the changes to be approved by BOG and sent to members. They want to publish the charters on the website.

#### **Development Committee (Pat Watson)**

- 2020: we had donations of \$43K+; in cash, in kind donations for services and equipment; and also some matching funds. Over \$35K majority went to annual fund; rest went to scholarship fund. \$120 from Amazon Smile. 72 individual donors (almost half of membership), many of whom made multiple gifts.
- 2021 donations so far: \$3873, mostly for annual fund and in support of Browning Salon; \$39 from Amazon Smile.
- If you work in a private company and they participate in a matching program, you can get the form, usually from HR. Also, use Amazon Smile.

#### **Membership Committee (Ruth Berenson)**

- The ad hoc DEI committee is now getting formalized and Marlene Yang and Susan Burgoyne will take it on.

### **Planning Committee (Dan Gorriaran)**

- No report. Dan is suggesting doing away with the committee, as it was focused on NBC 1.66, and he is suggesting that it be an ad hoc committee that is brought back for strategic planning purposes every few years. This is part of the discussion re constitutional changes.

### **Other**

- Kristi talked to Alden re website. They came up with the idea that every committee would designate one person who would be responsible for communications with Alden and Tiffany, who will maintain content on website, in collaboration with Jeremy (whom we have hired for website development). **Each committee should get a name to them.** Alden has set up a new email for Tiff: [news@rownbc.org](mailto:news@rownbc.org) (soon to be activated). Tiff will bring a social media policy to BOG re what should be posted on website and any other social media, including what is visible to public and what just to members. Dan suggested having a zoom meeting with Tiff, Kristi, Jeremy. One person should be the gatekeeper with administrative rights.

### **Old Business**

- **Conflicts of Interest**

Most BOG members have submitted them. Sherri will follow up.

### **New Business**

- **Auction for parking spaces, oar slot, etc (Jamie Reavis)**

Eric agreed to run an online auction for 2 parking spaces, oar slot; Pat said she would help. Eric suggested that if people have other items or services to auction, please send him a note.

### **Remarks for the Good of the Club**

- Rob and John Ryan are going to load the barges tomorrow to bring them to the boathouse. They will unload on Saturday or Sunday.
- Sherri noted that there are more members present at BOG meetings and thanked those in attendance; other BOG members concurred.
- McKenzie Gibson floated an idea for obstacle course fun day; she will speak to Eric, as he is in charge of all things obstacle-related for the club.

The meeting was adjourned at 7:15 pm.

### **Next meeting:**

Wednesday, April 14, 2021, 6:15 pm

Location: zoom

\*indicates that a report or documentation was submitted as part of tonight's meeting materials

Respectfully submitted,

Sherril Nelson  
Secretary

DRAFT



**Narragansett Boat Club  
Board of Governors  
Executive Committee meeting  
March 31, 2021 6:00 pm  
Virtual via zoom**

**Board of Governors Executive Committee members present:** Ruth Berenson, Pete Evans, Dan Gorriaran, Alan Harlam, Joan Martin, Sherri Nelson, Jamie Reavis, Eric Watne, Pat Watson, Kristi Wharton

**Invited Guests:** Amy Abbot, Andrea Arena, Carol Browning

The meeting was called to order at 6:00 pm by Jamie Reavis. The purpose of this meeting was to consider under what conditions team boat rowing would be allowed, and whether to open the facilities on a limited basis. Amy Abbot, Andrea Arena, and Carol Browning provided additional medical / scientific guidance. Jamie had made a chart (attached) of the various configurations to help guide the discussion.

After deliberating the issues and taking into account the desire to be consistent across club and school programs, the Executive Committee approved the following:

- All fully vaccinated adult members can row in doubles / quads / fours without masks, and can mix lineups. "Fully vaccinated" is defined as two weeks after the second dose of the Moderna or Pfizer vaccines, or two weeks after the one shot dose of the Johnson & Johnson vaccine.
- Rules for adult members who are not fully vaccinated remain the same: they can row in a double with a co-habiting partner, or with one non-co-habiting partner ("double bubble"). No quad rowing for unvaccinated members.
- No eights as this time.
- When the water is turned on in the building, fully vaccinated adult members may use the locker rooms, with maximum three people in the locker room at a time. Masks must be worn in the locker rooms at all times, except in the shower.
- The rules of social distancing, hand washing, and mask wearing when not on the water continue to apply for all members.

Concerns regarding cold water rowing were also discussed. No policy decisions were made, but it was decided that Eric and Pete would speak to rowers on an individual basis if they are concerned about those rowers going out in singles.

The meeting was adjourned at 7:15 pm.

Respectfully submitted,

Sherri Nelson  
Secretary



| NBC Spring 2021 Rowing and Boathouse Rules |                      |                    |                     |                     |                     |                     |                     |
|--|----------------------|--------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
|  | Singles              | Bubble Doubles     | Non-Bubble Doubles  | Pod Quads/Fours     | Non-Pod Quads/Fours | Pod Eights          | Non-Pod Eights      |
| <b>Vaccinated</b>                          | Permitted, no mask   | Permitted, no mask | Permitted, mask TBD | Permitted, mask TBD | Permitted, mask TBD | Permitted, mask TBD | Permitted, mask TBD |
| <b>Unvaccinated</b>                        | Permitted, no mask   | Permitted, no mask | Not permitted       | Permitted, mask TBD | Not permitted       | Permitted, mask TBD | Not permitted       |
|  | <b>Adult Members</b> | <b>Others</b>      |                     |                     |                     |                     |                     |
| <b>Use of Locker rooms</b>                 | TBD                  | Not permitted      |                     |                     |                     |                     |                     |
| <b>Use of bathrooms</b>                    | TBD                  | Not permitted      |                     |                     |                     |                     |                     |
| <b>Use of showers</b>                      | TBD                  | Not permitted      |                     |                     |                     |                     |                     |

DRAFT

## Secretary's report - Membership as of 4/7/2021

| <i>Membership Category</i> | <i>3/12/2021</i> | <i>4/7/2021</i> | <i>4/3/2020</i> |
|----------------------------|------------------|-----------------|-----------------|
| Regular                    | 123              | 129             | 135             |
| Spouse                     | 9                | 9               | 11              |
| 72+                        | 21               | 21              | 23              |
| U27 (inactive 2021)        | 0                | 0               | 32              |
| U23 (Inactive 2020)        | 13               | 14              | 0               |
| Life                       | 10               | 10              | 10              |
| NonResident                | 3                | 3               | 3               |
| Clubhouse                  | 0                | 0               | 2               |
| <b>Total Members</b>       | <b>179</b>       | <b>186</b>      | <b>216</b>      |

### *Applicant Members to Vote on (included in numbers above)*

| Type    | Last_Name | First_Name | Comments   |
|---------|-----------|------------|--|
| Regular | Gaitskell | Lucien     | Upgrade from Jr. Not eligible for U23 due to still being in HS.  |
|         | McGuirl   | Michaela   | 2010 - 2014 Jr. Participant in summer sculling programs and Coxed for Bayview and Masters. Coxed at URI in college   |
|         | Ryan      | Jonathan   | Recent transplant from NJ. Lifeguard at Jersey Shore for past several years. Competed in American style surfboats (similar to whale boats) which use 2 oars/rower. |
|         | Werntz    | Bradley    | Rowed for Princeton in College. Also rowed 4x for US Rowing Training Center  |

Note: Any additional increase in membership is due to 2020 members rejoining.

Waivers: After 3 emails requesting signature, all but 15 members have signed and submitted the 2021 waiver.



## April 2021 Captain's Report

**BOATHOUSE** – the water (hot and cold) is on and the boathouse is open for limited use. This includes a restriction to a maximum of 3 vaccinated and masked members in either locker room at one time.

**BOAT STORAGE** – with Lincoln and Bay View back on the water boat storage is tight. We've added a rack to the dock which seems to be working well. Also Jonathan Haisman has built a new strapping mechanism that is superior to the previous strap and buckle set up. Look for all outside club boats to have this set-up.

**NEW BOATS** – NBC has 3 new Fluidesign 1X's (2 LW and 1 Midweight) and 2 Peinert 26's with bow mounted wings. We also have a new light Wintech with carbon bow wing. Two x25s and two Wintechs (ltwt and mid) are arriving soon. Please do not adjust the wings on any of these boats without Captains or Lieutenant's permission. They are set to be appropriate for the right sized sculler in each boat and should not require adjustments. (Rigger spacers excepted)

### COLD WATER ROWING

The Rowing Committee discussed potential revisions to the Policies & Procedures as they relate to Cold Water Rowing restrictions. These would not impact current rules for April 2021, but would impact October 2021 should they be adopted. These revisions are summarized below;

1. Instead of a date certain (currently March of each year) the club will instead open to on-water rowing when a water temperature threshold is met. Launch accompaniment will be required. The number is TBD, but current thinking is 40 degrees. Similarly the club will close to on-water rowing once the temperature is below this level. There are several websites that report water temperatures in Narragansett Bay as well as the Seekonk near Pawtucket. Possibly a three consecutive day running average will be used.
2. The launch requirement will be removed (or imposed in the fall) and 4-oars required when a higher temperature threshold is met. This is also TBD
3. Finally, the 4-oar rule will be removed when a 3<sup>rd</sup> temperature threshold is met.
4. From the time the club opens to on-water rowing until the removal of the 4-oar rule, only "A-unlimited" rated rowers are allowed in 1Xs. The requirements for achieving this rating is demonstratable ability to re-enter a flipped shell quickly as well as a record of safe, responsible boat handling as determined by the Rowing Committee.

5. The use of PFD's while rowing during cold weather months is highly encouraged. Members who are A or B rated that have PFD's and wear them while rowing will be allowed to row in 1X's during cold weather months without the 'unlimited' rating, but will be required to observe all other restrictions noted above as well as contained in the P&P.

As a side note, Jonathan Haisman has developed an interesting algorithm that could be useful in determining 'go/no go' decisions during cold water rowing months. This is in the development stage but shows promise as a useful tool.

Respectfully submitted;

*Eric Watne* – NBC Captain



## April 2021 Program Committee Report

Spring I Rowing Programs commenced Monday, April 5<sup>th</sup>

### Adult Rowing Programs

These classes will run for 6 weeks. We have 8 classes with the following attendees:

Sculling – 5 classes with a total of 31 students (12 waitlisted)

Barge – 2 classes with a total of 16 students (0 waitlisted)

Zephyr – 1 class with 5 students

Gross: \$15,222

Member program discount: (\$1,411)

Net Tuition: \$13,811

We will continue to monitor the COVID imposed restrictions to determine when it might be appropriate to add team rowing including sweep rowing to our Adult Program offerings.

### Youth Rowing Programs

Youth enrolled: 47

Competitive/Advanced (M-F): 3 groups – Tom, Daniela, Joan B

Intermediate (MWF & TTh): Kim, Fran

Learn to Row (TTh): Fran

Gross: \$21,705

Member program discount: (\$657)

Net Tuition: \$21,048

Total Spring I

Gross \$36,927

Member program discount: (\$2,068)

Net Tuition \$34,856

We will be implementing a consent to treat/medical information form for all youth rowers, in case a medical incident arises.

Emergency contacts are part of waiver forms.

## Other Program Updates

### *STEM to Stern – NBC/Brown*

- Participants will come from San Miguel, East Providence Boys & Girls Club, Cuffee, and Sophia Academy
- We have identified space for non-rowing component
- Working to identify summer support for program coordinator(s) who will work with MS students as rowing coach and STEM educator (Several Brown student/athletes have expressed interest)
- Brown Crew and National STEM to Stern will begin fundraiser within the month
- All funds supporting the NBC/Brown STEM to Stern program will come from external sources – community members, corporate sponsors, Brown alum, friends and family donations
- Funds will defray costs for coaching, life jackets, transportation, basic STEM supplies
- We have received 5 sets of sculling oars from C2, will get snacks from 88 Acres, rowing clothes from JL and LMR donations

### *Every-Bodies-Fitness*

- Applying for RI Foundation for funds to support program

Joan has been working to set up a more user-friendly system to get a list of Program participants w/ email list out of MindBody.

Corporate credit cards (as well as a Cumberland Farms SmartPay) are being provided to Tom and Eric for purchasing gas and other items for classes.

**Spring II** will begin May 17<sup>th</sup>. Registration will open May 3<sup>rd</sup> and close May 13<sup>th</sup> (the Thursday before programs begin). We need a few days to make sure waivers are present and to allow Tom and Eric to make any adjustments necessary.

Respectfully submitted,

NBC Programs Committee:

Daniela Roop  
Dan Gorriaran  
Kristi Wharton  
Joan Martin

With:

Tom McAlaine – Youth programs  
Eric Watne – Adult programs  
Kim Worrell & John Ryan – STEM to Stern