



NARRAGANSETT
BOAT CLUB

BOG Meeting Agenda

Date:	Wednesday, February 10, 2021
Time:	6:15 PM
Place:	Zoom: https://www.google.com/url?q=https%3A%2F%2Fbrown.zoom.us%2Fj%2F95581469345&sa=D&source=calendar&usd=2&usg=AOvVaw1OmO0t1c99Os5dVD-df9PM
Chair :	Jamie Reavis
Secretary	Sherri Nelson
Advances	Agenda Minutes of Prior BOG Meeting
Materials:	Secretary's Report Treasurer's Report - Pending Captain's Report
Agenda:	Approval of Minutes <ul style="list-style-type: none">January 20, 2021 Annual Meeting – Jamie Reavis Review of Committee Reports <ul style="list-style-type: none">Secretary's Report – Sherri NelsonTreasurer's Report – Joan MartinCaptain's Report – Eric WatneProgram Committee Report – Daniela Roop/Joan Martin/Kristin Wharton/Dan GorriaranGovernance Committee Report – Alan HarlamDevelopment Committee – Michael Hamilton, Pat WatsonMembership Committee Report – Ruth BerensonPlanning Committee – Dan GorriaranOthers? Old Business <ul style="list-style-type: none">Any?

New Business

- Pawtucket Docks – **Jamie Reavis**
 - Jim Devol noticed Found this on the state purchasing web six 6 floating docks are of concern.

[Home](#) >> [Solicitation Opportunities](#) >> [External Solicitation Search](#) >> [External Solicitation Listing](#) >> [External Solicitation Description](#)

Bid Description

Pawtucket

Bid Number:21-018

Description

The City of Pawtucket is seeking sealed bids for the "PAWTUCKET TOWN LANDING REHABILITATION CONTRACT 1 MARINE IMPROVEMENT", Pawtucket, Rhode Island. The project involves construction of marine repairs and improvements built at the edge or within the tidal Pawtucket River. The work is comprised of three primary components: 1.) Repairs to and extensions of the existing steel sheet pile river wall system, 2) Construction of a heavy armor stone revetment in the Pawtucket River, and 3) Construction of an approach ramp and six floating docks adjacent to the existing concrete boat ramp, complete in place and accepted, as necessary to complete the work of this contract to the satisfaction of the Engineer. This project will require a Disadvantage Business Enterprise (DBE) participation of 5% minimum. This project does not require any "On the Job Training" (OJT) Hours.

- Expectations of Board Members – **Alan Harlam**
- Conflicts of Interest – **Alan Harlam**
- Committee Charters – **Alan Harlam**

Remarks for the Good of the Club

Next Meet ing:	Date:	March 10, 2021
	Time:	6:15 PM
	Place:	ZOOM



**Narragansett Boat Club
Annual Meeting
January 20, 2021 6:15 pm
Virtual via zoom**

Board of Governors members present: Ruth Berenson, Carol Browning, Alden Bumstead, Pete Evans, Dan Gorriaran, Michael Hamilton, Alan Harlam, Virginia Hopkins, Joan Martin, Sherri Nelson, Jamie Reavis, Eric Watne, Pat Watson, Kristi Wharton

Board of Governors members absent: None

NBC members present:

Andrea Arena, Joan Brush, Susan Burgoyne, Constance Chang, Deb Chute, Amy Cohen, Davy Cutts, Sharon Cutts, Francesca Dow, Rob English, Lisa Evans, Susan Fassee, Chris Fay, Anne Fleet, Tracy Glover, Cindy Gorriaran, Robin Gross, Fusun Gundogan, Dick Green, Jonathan Haisman, Tiffany Hogan, Jill Hubbard, Stephanie Isenberg, Eric Jones, Q Kellogg, John Kennedy, Robin Kennedy, Wes Kerns, Jean Lambert, Barbara Link, Albin Moser, Dulguunnaran Naranbat, Chanika Phornphutkul, David Rand, J. Timmons Roberts, Christine Rogers, John Ryan, Suzannah Rutherford, Pam Vogel, Andrew Washburn, Scott Whitney, Kit Wise, Kim Worrell, Dan Zussman

The meeting was called to order at 6:16 pm by Jamie Reavis.

Approval of Minutes

- Minutes from the 12-16-21 BOG meeting were approved.
- Minutes from the 1-13-21 BOG Executive session were approved.

President's Report (Jamie Reavis)

Jamie and Joan Martin decided to put application in for a second PPP loan since there was limited time to do so, in order to help keep people employed even if we can't have programs. We will have further BOG discussion prior to making a final decision re the loan (if we do get it). Jamie noted that 2020 was a challenging year: no regattas, no sweep rowing, a pandemic, political and social unrest. In spite of this, there were many highlights at NBC, and as a club, we not only survived, we thrived. Membership remained strong. We recalibrated our fleet on the fly, moving out sweep boats and bringing in singles. Zerging became a thing. When we could no longer justify having a Director of Rowing, four members stepped up to guarantee safe rowing and continuing classes (Daniela, Joan, Kristi, and Dan). Many volunteers stepped up to do other tasks. We have more dock space, a new south deck, and as of today, a new south ramp, bringing NBC 1.66 to an end after many years. We established a Diversity, Equity, and Inclusion committee. 2021 promises to be an exciting year. Jamie thanked the membership, the volunteers, and the BOG for pitching in as NBC'ers always do.

Review of Committee Reports

Secretary's Report (Sherri Nelson, Deb Chute)*

- As Jamie noted, the membership remained surprisingly strong, with only 19 fewer members at the end of 2021 (246) as opposed to end of 2020 (265). As of January 14th, 136 members had renewed, and more have come in since then. Grace period to renew membership ends January 31st. Thanks to Deb Chute for all her work on coordinating membership.
- Jamie encouraged people to renew memberships if they haven't already done so; it helps with planning and knowing what we can do re programming.

Treasurer's Report (Joan Martin)*

- The annual treasurer's report was emailed to members just before the meeting; members should feel free to contact Joan directly with any questions or comments.
- Of \$146K billed out on 12-26-20, we have collected 58-59% of dues, which is a good sign.
- It looks promising for us to get another PPP loan. And again it will be a loan that will be forgiven as income.

Captain's Report (Eric Watne)

- We're a little more than halfway through the JVTC (January Virtual Team Challenge) sponsored by Concept 2. We have 111 team members. We're holding steady in 5th place. However, we have a higher average number of meters than all other teams in the top 14 teams except for one, with fewer team members. The JVTC is a great way to continue team camaraderie through the winter.
- A subgroup of the Rowing Committee is re-visiting ratings for sculling ratings. Please forward any suggestions you have to Eric. The Rowing Committee is also looking at ratings of the existing boats in the boathouse.
- 10 new singles (already approved by the BOG) will arrive in the spring. Proposed names for these boats will be sent to BOG for approval.
- The Rowing Committee is also looking at options for modifying for re-opening (typically March 1) since we won't be rowing in team boats in March.
- The Rowing Committee suggests the purchase 10 sets of sculling oars.

Motion approved (unanimous): purchase 10 pairs of sculling oars from Concept 2.

Program Committee (Kristi Wharton)*

- They are working with Eric Watne, who has stepped up to serve as interim Program Coordinator, to open up on land and virtual programs for the remainder of the winter, and then spring programs.
- A brief summary was sent out outlining the work of the DEI Committee and their collaboration with Brown's rowing program to develop a program to bring in middle school students from the Paul Cuffee School. This is being coordinated with Stem to Stern, located in Milwaukee.

Governance Committee (Alan Harlam)

- They have been working to align our constitution with the Strategic Plan and update it to current standards of nonprofit best practices. A link to a google doc was sent out yesterday to proposed revised constitution; open comment period until February 15th. Members are invited and encouraged to review the document and to use comment feature to comment on the document, and also to respond to others' comments.
- They will incorporate the comments into their process and then schedule an open meeting of the membership in late February, where they will identify feedback received and identify additional areas for review.
- Revised document will be presented at April BOG meeting and voted on by the entire membership in July. Feel free to reach out to Alan by email with any questions.

Development Committee (Pat Watson)

- Thank you to all those who contributed to the annual fund. Joan will send out tax receipts, accompanied by stewardship letter that will describe how the money is being used.
- They are also coordinating with the Program Committee's outreach re Cuffee program; learning about funds needed in order to start this program at NBC.

Building Committee (Pete Evans)*

- Not much activity in 2020; he is waiting to see what happens re funds for 2021. He's happy that the building is still standing. He expects more activity in 2021 as there are repairs that need to be done.

Membership Committee Report (Ruth Berenson)

- Committee will start to meet again formally in February. She thanked entire membership; everyone stepped up and took care of each other.

Planning Committee (Dan Gorriaran)

- They didn't meet in 2020; they probably will do so by end of first quarter. Since all of the current members are on the BOG, he will likely be seeking some new members.

Old Business

NBC 1.66 Update (Kit Wise / Jamie Reavis)

- New South ramp installed today. Because we came in under budget on other aspects of 1.66, we had money for new south ramp.
- It's hard to tell now because the yard is filled with singles and doubles, but Kit thinks we have come close to increasing our boat storage capacity by 66% (the goal of 1.66).
- Bravo to Kit and the cast of many involved in 1.66.

New Business

New Acquisitions (Eric Watne)

(discussed above)

Recognition of BOG members stepping down (Jamie Reavis)

Unfortunately we could not have our usual January awards party. So we are taking time at this meeting to acknowledge several individuals.

3 BOG members stepping down:

- **Alden Bumstead:** takes care of website, posting materials, always with a smiling face and positive attitude.
- **Michael Hamilton:** pitching in where we needed it and wherever we didn't even know we needed it.
- **Carol Browning:** She has served continuously for 25 years, mostly as vice president; under several presidents, some twice. Jamie expressed sincere gratitude on behalf of the BOG and membership for her service. Tracy Glover presented Carol with the honor of renaming of the women's salon the "Browning Salon," complete with a beautiful sign. It was a moving tribute. Carol was very touched and gave her thanks to the BOG and the club; she feels blessed to be part of the club and part of the BOG.

Moser Award (Jamie Reavis)

Chris Fay is this year's recipient. He is an enthusiastic and increasingly successful rower, making repairs to our equipment, and contributing many other engineering feats this year that made members' experience easier and more pleasant, including an oar storage system, goose deterrent system; hand washing stations, and a NBC replica mini-library. Chris accepted the award with grace and good humor.

(Williamson and Chadwick awards not given out because of COVID.)

Election of 2021 Board of Governors and Officers (John Kennedy)

- The Nominating Committee was comprised of John Kennedy, Ira Garber, Barbara Link, and Kristi Wharton. John described the process: All BOG terms are one-year terms. So the committee first reaches out to BOG to see who wants to stay and then reaches out to the membership for nominations to fill any open positions. They try to represent all constituencies, develop a talent pipeline, and look at the skills that are needed on the BOG.
- New At-Large Members: Tiffany Hogan, Q Kellogg, Duuluu Naranbat
- John Kennedy read the entire slate:

President:	Jamie Reavis
Vice President:	Kristi Wharton
Captain:	Eric Watne
Lieutenant:	Pete Evans
Treasurer:	Joan Martin
Secretary:	Sherri Nelson
At Large Members:	Ruth Berenson Dan Gorriaran

Alan Harlam
Tiffany Hogan
Virginia Hopkins
Q Kellogg
Dulguunnaran (Duuluu) Naranbat
Pat Watson

- Our constitution allows for nominations from the floor. Hearing none, the slate was put up for a vote. 51 people voted: 49 yes votes; 2 no votes.
- Jamie explained that there is an Executive Committee that is a subset of the BOG, that serves as a “pop-up committee” as needed, e.g. when decisions need to be made in between BOG meetings. It is comprised of the chairs of the six standing committees, as well as the president, vice president, and secretary. This year it will be: Jamie, Kristi, Joan, Sherri, Eric, Pete, Alan, Dan and Ruth.

Remarks for the Good of the Club

Andy Washburn congratulated and thanked Carol Browning.

Jamie noted that in the most trying of years, NBC really came through.

Albin commented that he showed up in 1964, and became a member in 1968. Dues were \$7.50 per quarter; he’s flabbergasted at how wonderful the boat club has become, and what a fantastic group the membership is, especially given the challenges of 2020.

The meeting was adjourned at 7:10 pm.

Next meeting:

Wednesday, February 10, 2020, 6:15 pm

Location: zoom

*indicates that a report or supporting documentation was submitted as part of tonight’s meeting materials

Respectfully submitted,

Sherri Nelson
Secretary

Secretary's report - Membership as of 2/4/2021

Membership Category	1/15/2021	2/4/2021	2/5/2020
Regular	90	121	133
Spouse	5	5	11
72+	19	21	22
U27 (inactive 2021)	0	0	21
U23	9	12	0
Life	10	10	10
NonResident	3	3	3
Clubhouse	0	0	2
Total Members	136	172	202

Applicant Members to Vote on (included in numbers above)

Type	Last_Name	First_Name	Comments
Regular	Lawrence	Alexis	
Regular	Mulligan	John	



February 2021 Captain's Report

Sculler Rating Criteria

An Ad Hoc committee (Joan Brush and Robin Gross) has been reviewing Sculling Rating Criteria with input from the Rowing Committee. Any members with input are advised to contact them with suggestions. Proposed revisions will be voted on by the BOG prior to the opening of rowing in 2021.

Equipment

Boat naming – The Rowing Committee is recommending names for the new 1X's that are on order to spring 2021 delivery. These will be reported under separate cover for BOG approval.

New Equipment – We have purchased 10 sets of new ultra-light sculling oars for member use.

Off Water Rowing

We have about 10 adults registered for virtual off water rowing classes. These will (will have?) started Monday the 8th. We're still working to put together a viable Juniors program as we don't yet have enough registrants to make the program feasible, but expect to have something going soon.

On Water Rowing

The Rowing Committee has been considering criteria for opening the club to on-water rowing in March given that it is likely there will be no team boat rowing due to COVID protocols. Presently we're considering a paid launch driver requirement (someone capable of removing a flipped rower from the water) and restricting rowing to daylight hours – possibly weekends and some afternoons if conditions allow. While we recognize folks are anxious to get back on the water we are trying to remain cognizant of the risks inherent with the unpredictable weather and the pandemic combined with 1X rowing when we have been off the water for 3 or 4 months.

Respectfully submitted;

Eric Watne – NBC Captain

Narragansett Boat Club Board of Governors Orientation

Governance and Fiduciary Responsibilities



February 10, 2021



Our Every Day Roles and Responsibilities

We all have many jobs and roles we play every day

- Firm/company/employer
- Family
- Non-profit organizations
- Religious organizations
- Town/municipal boards, committees
- Civic organizations

Put Those Roles Aside

Those are all different than your role and responsibilities as a member of the NBC Board of Governors (“BOG”)

- Each member of the BOG is a fiduciary who owes a duty of care and a duty of loyalty to NBC when discharging the duties of a BOG member
- Your role as a BOG member requires that you act in good faith and in a manner that you reasonably believe to be in the best interests of NBC and its members in furtherance of NBC’s mission, *rather than* in furtherance of your own personal interests or the interests of some other entity.
- As a BOG member, you must subordinate personal, family, individual business, third-party and other interests to the welfare and best interests of NBC and its members.
- The responsibility of a BOG member is to make decisions
 - with due care and
 - without a conflict of interest
 - that you believe in good faith
 - are in the best interest of the club and its members

Duty of Loyalty

Your job as a BOG member is to look after the best interests of NBC and its members, taken as a whole.

- You have a duty of loyalty to NBC as an organization and the members *as a single body*
- It would be a conflict of interest for any of us to make a decision that would benefit (or protect) some other organization or even another person or group when the decision is not in the best interest of NBC and its *entire* membership
- This is especially important in the adoption of policies and procedures, in strategic planning and in financial decisions.

Duty of Care

Duty of Care

- Stay up-to-date and informed
- Get sufficient information: ask questions
- Make decisions based on information
- Discuss the information you get and have.
 - Be aware that confidential information must only be discussed with other BOG members and others with a right to know
 - Confidential information cannot be discussed with others, regardless of your affiliation or relationship with them

Duty to Pursue NBC's Mission

Legal and Moral Oversight

- Adherence to mission.
- Following policies and procedures in a disciplined and consistent manner.
- Adherence to constitution and bylaws.
- Adherence to legal requirements.

The Job of the BOG

The following can be said of the most effective boards, whether of publicly-traded companies or nonprofits:

- “Be actively involved with management in the development and oversight of a thoughtful long-term strategy for the company and the communication of this strategy to investors. Understand strategic assumptions, uncertainties, judgments, alternatives and risks.”
- “Appreciate that a healthy corporate culture is a valuable asset, a source of competitive advantage and vital to the creation and protection of long-term value. Establish the appropriate “Tone at the Top” to actively cultivate a culture that gives high priority to ethical standards, principles of fair dealing, professionalism, integrity, full compliance with legal requirements and ethically sound strategic goals. Understand employee morale and sentiment, including thorough updates from management.”

Martin Lipton and Sabastian V. Niles, Posting to Harvard Law School Forum on Governance and Financial Regulation, The Spotlight on Boards 2017, January 27, 2017. Link to home page for Harvard Law School Forum on Governance and Financial Regulation:
<https://corpgov.law.harvard.edu/>

“Tone at the Top” – the Concept

- How those in power act and communicate with the rest of the organization about what is appropriate conduct by members of the organization.
 - Model the behavior and attitude you want to see in members
 - “Walk the talk”
- Business Roundtable, 2016 Governance Principles: The board should set a “tone at the top” that demonstrates the company’s commitment to integrity and legal compliance. This tone lays the groundwork for a corporate culture that is communicated to personnel at all levels of the organization. <http://businessroundtable.org/media/news-releases/updated-guidance-new-era-%E2%80%93-u.s.-business-leaders-issue-2016-edition-principles>

“Tone at the top” – in practice

“Walking the talk” includes:

- Being on time and being prepared for meetings
- Actively obtaining and evaluating information from members
- Listening to and hearing what others are saying
- Participating in BOG discussions and providing your thoughts for consideration by other members of the BOG before decisions are made
- Encouraging all members of the BOG to contribute their perspectives to our discussions, especially when they differ, and listening and hearing them

Active participation, engagement, openness and inclusiveness maximizes the likelihood of good decision-making.

“Tone at the Top” – in Practice

People watch and respond to what the BOG does.

What the BOG does will take precedence over:

- What the BOG says.
- What the BOG says it does.
- What the documents say should be done.

The BOG acts as a single, unified body.

- Once a decision has been made, it is the BOG’s decision.
- No one is helped by undercutting a BOG decision after a vote has been taken.

We Are All In This Together

This is an exciting opportunity.

Good governance facilitates good decision-making.

If we work together, amazing things can happen.

Narragansett Boat Club
Policy on Conflicts of Interest and Confidentiality

ARTICLE I
DEFINITIONS

Section 1. Definitions of Key Terms

- 1.1.1. Key Person:** each Narragansett Boat Club (“NBC”) Board of Governors (“BOG”) member, each individual who serves on a recognized NBC Committee (“Committee Member”), whether standing or *ad hoc*, and the Director of Rowing (“DOR”).
- 1.1.2. “Person within his or her family”:** includes the Key Person’s spouse, parents, children, siblings, step-parents, step-siblings, step-children, mother and fathers-in-law, sons and daughters-in-law, brothers and sisters-in-law and anyone with whom a Key Person shares a home.
- 1.1.3. Business Associate:** means a person joined together with a Key Person to achieve a common financial objective;
- 1.1.4. Financial Interest:** an actual or potential ownership or investment interest (whether equity or debt) in, or compensation from any entity or business.
 - 1.1.4.1. Unless it is a voting interest of more five percent (5%), an ownership or investment interest in a publicly traded corporation is not generally considered a Financial Interest.
 - 1.1.4.2. Any ownership or investment interest in a closely-held business or entity is considered a Financial Interest for purposes of this Policy.
- 1.1.5. Nonfinancial Interest:** an uncompensated position as director, trustee, officer, manager, member, or partner of any other entity, non-profit, governmental organization or business.
- 1.1.6. Confidential Information:** information regarding NBC or the BOG that is not publicly available, including but not limited to information in or related to strategic plans, proposed new programs or services, personnel issues, student issues, risk management programs, litigation risks, discussions of the BOG, NBC Committee meetings and minutes of meetings.

ARTICLE II

PROHIBITED ACTIVITIES AND CONFLICTS

Section 1. Prohibited Activities

- 2.1.1.** Key Persons are prohibited from taking advantage of his/her position on the BOG or as a Committee Member to gain improper personal benefits for him/herself, any person within his or her family, and/or any of his/her Business Associates;
- 2.1.2.** Key Persons are prohibited from receiving, either directly or indirectly to his or her spouse or dependent, any cash, forbearance or forgiveness of debt from an individual or entity that transacts, is negotiating, or is seeking to transact business with NBC;
- 2.1.3.** Key Persons may not use Confidential Information for any purpose other than in authorized BOG or NBC Committee functions;
- 2.1.4.** Confidential Information may not be duplicated or disclosed by Key Persons to anyone outside of the BOG or NBC Committee; and,
- 2.1.5.** Confidential Information may not be disclosed by Key Persons to NBC employees or NBC members without proper authorization from the BOG.

Section 2. Potential Conflicts

- 2.2.1.** A Key Person, person within his or her family, or Business Associate has a Financial Interest in any entity or business that transacts, or is negotiating or seeking to transact, business with NBC with a value in the aggregate of \$1,000 or more in a year, or competes with NBC, or may be affected in a non-incidental manner by NBC's strategic or business decision-making;
- 2.2.2.** A Key Person, person within his or her family, or Business Associate has a Nonfinancial Interest in any entity or business that transacts or is negotiating or seeking to transact business with NBC, competes with NBC, or acts or advocates for a position that is adverse to the interests of NBC; or
- 2.2.3.** A Key Person, person within his or her family, or Business Associate is employed by or is being considered for employment by any entity, non-profit, governmental organization, or business which is involved in financial transactions with NBC or related to decisions made by NBC.

Section 2.3 Donations and Volunteerism

Goods or services donated to NBC by Key Persons, or persons within their family, do not create a conflict. Goods or services that are donated by Key Persons or persons within their family to any other entity or business do not, alone, create a conflict. Goods or services donated by Key

Persons, or persons within their family, to any other entity or business that transacts, or is negotiating or seeking to transact, business with NBC must be disclosed.

ARTICLE III **DISCLOSURE**

Section 3.1 Disclosure Form

Each Key Person that is a member of the BOG and the DOR shall annually complete a disclosure form (Exhibit A) and shall, within the 30 days after the Annual Meeting, submit it to the BOG President. Except for those Key Persons that are also on the BOG, Key Persons that are Committee Members shall also complete this disclosure form and shall, within the 30 days after the Annual Meeting, submit it to the chair of the NBC Committee on which they serve. The BOG President shall also complete this disclosure form and shall, within the 30 days after the Annual Meeting, submit it to the Vice President. If, prior to the next annual disclosure, any Key Person obtains or develops a potential conflict that was not previously disclosed, the Key Person shall promptly disclose the interest by completing a revised disclosure form.

ARTICLE IV **PROCEDURES**

Section 4.1 Procedures for Addressing Conflicts and Potential Conflicts

- 4.1.1.** If a Key Person has a potential conflict of interest with respect to any matter being discussed, considered or decided by the BOG or a NBC Committee, the Key Person shall provide a written statement describing the matter at issue and the nature of the potential conflict to the BOG President and/or the chair of the NBC Committee.
- 4.1.2.** If the BOG President and/or the chair of the NBC Committee determines a conflict exists, the Key Person shall recuse him or herself from any discussions, deliberations, decisions, or votes regarding the matter at issue.
- 4.1.3.** If the BOG President and/or the chair of the NBC Committee determines a conflict exists, the conflict may be presented to the disinterested Key Persons of the BOG or applicable Committee and the disinterested Key Persons may vote on whether, despite the conflict, the Key Person with the conflict may participate in any discussions, deliberations, decisions or votes regarding the matter at issue.
- 4.1.4.** If a Key Person recuses him or herself from any discussions, deliberations, decisions or votes regarding a matter due to a conflict, the BOG President and/or chair of the NBC Committee shall record the Key Person's written statement describing the conflict and report the same to the remaining disinterested Key Persons.

- 4.1.5.** If the BOG President and/or the chair of the NBC Committee determine a conflict does not exist, the Key Person may participate fully in any discussions, deliberations, decisions or votes regarding the matter at issue.

Section 4.2 Policy Violations

- 4.2.1.** If the BOG or a NBC Committee has reasonable cause to believe a Key Person has violated this Policy, it shall inform the Key Person of the basis for such conclusion and afford the individual an opportunity to provide an explanation.
- 4.2.2.** If, after further explanation by the Key Person and investigation by the BOG as warranted, the BOG or NBC Committee determines there has been a violation of this Policy, it shall take appropriate action, up to and including dismissal from the BOG.

NARRAGANSETT BOAT CLUB

CONFLICT OF INTEREST
ATTESTATION AND DISCLOSURE FORM

NAME:

MEMBER OF COMMITTEE(S):

After reading the **Policy on Conflicts of Interest and Confidentiality**, I hereby disclose the following with respect to that policy:

1. I, individually or through a person within my family or Business Associate as defined in Article I, have a Financial Interest as defined in Article I, in the following businesses or entities:

2. I, individually or through a person within my family or Business Associate as defined in Article I, have a Nonfinancial Interest as defined in Article I, in the following businesses or entities:

3. I serve as an officer or member of the board of directors/governors/trustees for the following organizations:

4. I, individually or through a person within my family or Business Associate as defined in Article I, am employed by or are being considered for employment by the following entity, non-profit, governmental organization, or business that is involved in financial transactions with NBC or related to decisions made by NBC:

5. I, individually or through a person within my family as defined in Article I, donate goods or services to the following entities or businesses that transact, or are negotiating or seeking to transact, business with NBC:

I hereby attest that I understand the Narragansett Boat Club's Policy on Conflicts of Interest and Confidentiality, and that, to the best of my knowledge, I have listed all Financial Interests, Nonfinancial Interests, and positions on other boards of directors/governors/trustees, that may or may not present a conflict of interest with my position as a member of the Narragansett Boat Club Board of Governors.

I further attest that should any issue come before the Board of Governors or a Committee of which I am a member that may present a conflict of interest, I will immediately alert the Committee Chair and/or President of the Board of Governors of said conflict.

I understand that if the Board of Governors has reasonable cause to believe that I have violated the Policy, it shall inform me of the basis for that belief and give me an opportunity to explain the alleged violation. If, after hearing my response and making such further investigation as may be warranted in the circumstances, the Board of Governors determines that I have in fact failed to disclose such an interest, the Board of Governors shall take appropriate action, up to and including dismissal from the BOG.

I further understand that I may have actual or potential conflicts of interest or loyalties to other organizations that are so pervasive or significant that I cannot effectively serve Narragansett Boat Club that may require that I resign from the BOG. In such a case, if I have not already resigned, the Board of Governors may take such action as may be necessary to resolve the conflicts, or duality of interests, including requesting that I resign or determining that I should not be reappointed or elected to another term, and shall follow applicable procedures set forth in the bylaws.

Signature

Printed Name

Date