



NARRAGANSETT
BOAT CLUB

Board of Governors Meeting Agenda

Date:	Wednesday, February 12, 2020						
Time:	6:15 PM						
Place:	41 Wriston Drive, Providence						
Chair:	Jamie Reavis						
Secretary	Sherri Nelson						
Advance Materials:	Agenda Minutes of Annual Meeting Secretary's Report Champlain Foundation Correspondence						
Agenda:	<p>Approval of Minutes</p> <ul style="list-style-type: none">• January 23, 2020 Annual Meeting – Jamie Reavis <p>Review of Committee Reports</p> <ul style="list-style-type: none">• Captain's Report – Eric Watne• DOR Report – Daniela Roop• Development Committee – Michael Hamilton, Pat Watson• Membership Committee Report – Ruth Berenson• Others? <p>NBC 1.66</p> <ul style="list-style-type: none">• Updates – Jamie Reavis <p>Old Business</p> <ul style="list-style-type: none">• 2020 Sweeps Program Committee – Jamie Reavis <p>New Business</p> <ul style="list-style-type: none">• Champlin Foundation– Jamie Reavis <p>Executive Session</p> <p>Remarks for the Good of the Club</p>						
Next Meeting:	<table border="1"><tr><td>Date:</td><td></td></tr><tr><td>Time:</td><td></td></tr><tr><td>Place:</td><td></td></tr></table>	Date:		Time:		Place:	
Date:							
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Member's Annual Meeting 1/23/2020 @ 6:05PM

Rochambeau Library

Attending members: Rob English, John Ryan, Ruth Berenson, Michael Hamilton, Jonathan Haisman, Jean Lambert, Carol Browning, Jamie Reavis, Dick Green, Albin Moser, Virginia Hopkins, Joan Martin, Pam Vogel, Kim Worrell, Francesca Dow, Peter Wilhelm, Robin Gross, Anthony Hayward, John Kennedy, Kit Wise, Bill Mark, Anne Fleet, Sharon Cutts, Dave Cutts, John Duke, Matthew Eriksen, Alan Harlan, Fusun Gundogan, Jack Harding, Susan Faasse, Amy Abbot, Sherri Nelson, Eric Watne, Bryna Bettigole, Lisa Evans, Pete Evans, Alden Bumstead, Edward Geyh, Scott Whitney, Constance Chang, Chanika Phornphutkul, Charlie Whitin, Christine Rogers, Rick Gaitskell.

President Reavis welcomed all and opened the meeting with introductions of the Board.

President Reavis advised that he'd sent letters of condolences to the Holy Cross coaches from NBC. He then called for a moment of silence for Holy Cross rower who did not survive the accident in FL

Minutes from 12/18

Jamie noted a correction that the meeting was a Board Meeting – not Executive Committee meeting.
Motion to accept the minutes

President's report - Jamie Reavis

- Incredibly successful year for NBC. There were over 300 members for the first time. Master's sweep program went well with men and women – 45+ participants
88 Athletes at HOCA 4 gold and 1 silver
- 1 member Albin Moser received the Corki Collins Award
- We also learned that NBC is a tremendous bargain: For \$10 you can take an Erg Class that would cost you \$28 in NYC
- New Hire for boat repairs – Dave D – Peinert employee He will be at the boathouse 1-3 days/week in off hours
- Pam Vogel is the new registrar for programs who will manage records for classes and track regatta payments.

Secretary report – Rob English

2019 Calendar Year Secretary's Report

The Board of Governors held 13 regular, open to all members meetings throughout the year; a combination of full BOG Meetings and Executive Committee Meetings.

Membership:

On 12/31/2017, NBC had 249 total members

On 12/31/2018, NBC had 297 total members

On 12/31/2019, NBC had 310 total members

- NBC welcomed approximately 70 first time adult members [1] in 2019.

- NBC member Mr. Gilles Bruneaux passed away suddenly on March 15 2019 at age 81. Rob then called for a moment of silence for Gilles Bruneaux.

Continuing the Secretary's report for the current meeting.

Membership count as of 1/22/2020:

<u>Type</u>	<u>Count</u>
72+	21
Clubhouse	2
Clubhouse Junior	1
Junior	21
Junior Provisional	6
Life	10
NonResident	2
Regular	111
Regular Provisional	6
Spouse	11
U27	13
U27 Provisional	8
Total	212

Note that as of 4PM today, the total membership is now at 220 members. Result of members paying dues within grace period.

New members for voting (last name – first name):

U27 Members

Bernier Delaney

Czech Margaret

Fay John

Flanagan Maura

Gorriaran Alison

Kiselev Michael

Martin Brendan

Silver Jack

Regular Members

Adams Elizabeth

Best Samuel

Gibson McKenzie

Schnirman Jennifer

Sheer David

Wynne Amy

Juniors (for information purposes only)

Adams Charles

Best Madeleine

Derry Celeste

Schnirman Leah

Sheer Jodd

Sheer Ram

Note that Juniors are not “members” per se and are under the parent’s regular membership. This is for informational purposes only for staff to know who goes with whom.

Motion to approve new members by Kit Wise, Seconded by Carol Browning.

Treasurer’s Report – Joan Martin

Joan distributed a copy of the treasurer’s report which included preliminary 2019 financials and indicated Joan advised that the she would not go through the details of them at this time unless there

was a request to do so; but that members could contact her with any questions or concerns they would like to discuss.

She discussed a few key highlights of 2019 results and 2020 strategy:

- As first year as Treasurer, she focused a lot of time in 2019 on understanding our costs and addressing regulatory compliance requirements. 2020 goal is to focus more on identifying our true costs of operations and how they're covered.
- Due to higher than anticipated membership and enrollment and some lower than planned expenses, 2019 ended with a surplus which will be used to fund deferred maintenance and other reserves. Funds budgeted for facility and equipment maintenance that were not spent are rolled forward to spend in the future.
- Scholarship fund assisted 10 individuals during the year. Scholarship fund cannot rely solely on donations – that is not sustainable. We started the fund at the end of 2018 with \$1,800 which went out nearly as fast as it came in. We raised another \$1200 during the year and it was all used. By year-end the fund was nearly depleted.
 - An additional \$6,400 was raised with the year-end appeal and \$4,000 was allocated from the 2019 surplus to begin 2020 with \$10k in the fund
 - The 2020 budget includes 1% of dues and 1% (approximately \$4-\$5k) of program revenues to be allocated to the Scholarship Fund
- Over several years we had reached the point where our dues and program revenues were covering our cash expenditures. The 2020 budget is planned to meet our true operating expenses including:
 - Acquisition of equipment to meet current use and replacement of aged facility and equipment assets.
 - Deferred maintenance expenses, particularly with the building .
 - Building reserves for operations . We cannot continue to spend everything we bring in and rely on donations to sustain operations. We've expanded during a strong economy and should build cash reserves to cover the increased expenses during inevitable economic downturns
 - Retiring debt as soon as efficiently possible. Note has 5-year paydown periods.
 - Planning for future boathouse needs

Joan asked if there were any questions:

- Sharon asked if scholarships are given to both adults and children.
 - Joan answered yes.
 - Jamie advised that a committee manages the scholarship fund and only the committee members know who may have applied and received. It is kept confidential.
- Jamie thanked Joan for her tremendous improvements to the records and management of the Club's finances
- Peter Wilhelm asked if she considered the dues fair. He said he'd heard comments that some were not paying their fair share and asked if members who make donations pay different dues rates or receive favorable treatment from BOG.
 - Joan answered she does not share donor information with the BOG.
 - Jamie responded that the BOG's goal is to have equitable rates for all rowers.

Captain's Report - Eric Watne

- Written Report plus the following to be aware of.
- There has been interest and discussion in modifying cold water rowing rules.
 - We've been fortunate that we've not had any accidents.
 - May begin to look more closely at ability and other options to ensure safety.
- There is a Flip test and training event scheduled for February at the JCC pool.
- That may become a requirement for any cold water rowing.

New fleet manager David P. Deiuliis "Dave-D" Pete Evans, Dan and Eric met with him.

- NBC and private equipment is taking a beating.
- Accordingly, there will be better training on getting boats in and out of racks and the boathouse
- We are all stewards of the club and it is the responsibility of every member to help others with normal tasks such as rack removal and re-rack and washing.
- Experienced members can help people out.
- Question from Ruth: "what is the most frequent damage to boats?"
 - Pete Evans – most common damage (based on his repair experience from last year) occurred out of water/handling incidental contact is least reported and most common.
 - WE need to attach some liability for careless handling.
 - No accountability. It's not being reported. Improved mechanism for damage reporting is forthcoming.
 - Member asked about the damage report on the logbook.
 - Old system used email notice: Repairs@rownbc.org which was not monitored.
 - There is a new system being put in place and understand that this is a process.
 - Member asked about requirement of the Flip test? Time limit requirement possible?
 - Fusun: What about private boats that are hit by club boats mis-handling? That damage is not being reported and what is the process for private boat damage reporting? Eric advised that is part of the risk of having a boat at the club. While it is absolutely the responsibility of the person who created the damage to report and honor system remains in effect.
 - Trends showing when this type of damage occurs? Learn to row? Experienced?
 - Eric advised we cannot determine when damage occurs off-the-water. Jamie said it's very difficult to know when/who/where if not reported.

Director of Rowing report- Jamie Reavis

- Daniela Roop was not able to attend due to family commitment. Jamie read her report.
- John Ryan was DOR in 2019 – did incredible amount of work = thanks to John.
 - Accomplishments were changed out of Regatta Central to MindBody
 - Indoor rowing now have member discounts just like on-the-water
 - Middle school program class addition this year for the first time.
 - Paul Cuffee Charter School had kids in
 - High school boys program has picked up significantly.
 - Masters Sweep with Mo Flanagan who took 8 adult sweep boats to HOCA
 - Will continue to build youth program in 2020

- Roger Williams wants to restart their program at NBC and will target 9-2 window off-hours
- Paul Cuffee has funding for 10 kids
- NBC is continuing partnership with BayView and Lincoln.
- BayView shift from shared boats and will use their own boats, likely all 4s.
- NBC will own the McCauley fully.
- Adult programs are also going forward.
- Peter Wilhelm – what is the philosophy of the rowing program? Make money? – break even?
- Jamie – Goal is to fund the program at cost. Includes fleet rollover. Part of dues goes buying equipment and keeping things going. All income comes in to further the organization.

Membership Committee – Ruth Berenson

- Membership committee is very welcoming.
- John Duke and JP Murton stepped off the committee for this year. Ruth thanked them for their service.
 - New 2020 Committee members are:
Robin Gross, Marlene Yang, Scott Whitney, Anne Fleet, Ira Garber, Virginia Hopkins, and Sherri Nelson are all on the membership committee
- Membership is eyes and ears of the boathouse.
- Membership interacts with all other committees.
- Meetings are held 1st Tues of each month at Ruth's home. Open to all members.
- Meeting notes and minutes are online on Club's Governance section.
- Joan reminded the Membership Committee that Concept2 has a program where they offer at a substantially reduced cost C2 equipment for raffle. Membership committee is managing a raffle. Ski Erg, Bike Erg, or Rowing Erg are all available at the winner's option. There will also be 2nd and 3rd prizes.
- Targeting 2/15 drawing date but still to be determined.
- RI lottery laws prevent online sales and methods other than cash/check.
- Membership has been very active this year and the Committee extends a thank you to all.

Old Business

- NBC 1.66 – Kit had to leave early so Jamie reported on his behalf.
- Moving rapidly now. The last phase of the 1.66 project to build new ramps and docks north of boathouse has been approved by CRMC
- The order for the docks has been placed and they are under construction currently.
- New extension will be slightly angled.

New Business :

- 2020 sweeps program is being put together.
- New member has joined Chris Ponder The Sweeps Committee
- They are working on a roll out in April.

- In December, the BOG approved the purchase of 2 launches and 3 motors (replacing the stolen motor) and 4 seat extension to current barge.
- Jamie was then approached by an anonymous donor who offered to donate sufficient funds to the Club to allow us to upgrade one of the launches and motors to a 24" wakeless launch and to purchase a full, 8-seat barge as opposed to a 4-seat extension.
- Kit's plans show the wakeless and two barges in the layout.
- This is obviously a big step for NBC and for the first time, we will have a single motorboat (wakeless) that is capable of recovering a flipped 8 and all the athletes. To date, we've needed 3 motorboats to accomplish this.
- This is a huge safety improvement
- The new 24' wakeless will be electric start to help avoid the pull start woes.
- Wakeless are not easy to operate and will require training.
- There will be a training period for the wakeless for any/all operators.
- This is the largest donation ever received by NBC – exceeds \$50k.
- All committee meetings and board meetings are open to all members.
- There is an ongoing effort to post to the website all the notices and materials. Please remember to check the calendar.

Nominating Committee -John Kennedy –

- John thanked his committee members: Barbara Link, John Duke and Kristi Wharton election of new officers. Solicited interest for serving the Club
- In November, the Nominating Committee solicited input from the membership for interest, suggestions, and volunteers for the benefit of the Club.
- They received MANY emails from membership with offers/ideas.
- Nominating has assembled the following proposed slate of officers for 2020:

<i>President</i>	<i>Jamie Reavis</i>
<i>Vice President</i>	<i>Kristi Wharton</i>
<i>Captain</i>	<i>Eric Watne</i>
<i>Lieutenant</i>	<i>Pete Evans</i>
<i>Treasurer</i>	<i>Joan Martin</i>
<i>Secretary</i>	<i>Sherri Nelson</i>

At-Large Members: *Ruth Berenson*
Carol Browning

Alden Bumstead
Dan Gorriaran
Michael Hamilton
Alan Harlam
Pat Watson
Virginia Hopkins

- In accordance with the Constitution, John opened the floor for any nominations beyond those presented .
- John Kennedy moved to accept the slate proposed. Robin Gross 2nd.
- Vote was unanimous – Motion carried

Remarks for the Good of Club – Jamie Reavis

- Jamie pointed out that there are four new members of the Board of Governors which means that four members have stepped down. Those members leaving are Rob English, John Kennedy, Anne Fleet, and Kit Wise who has been enormously helpful on the Building Committee.
 - Jamie thanked outgoing board members and noted that John Kennedy is not going too far as he's continuing working on liability waivers and legal documents for the Club.
 - Jamie rec'd a note to the NBC general mailbox. "Dear NBC, I just want to let you know that your club has made a huge impact on our family. I brought two of my sons to NBC for the Learn to Row Day in 2017. That was the first time my kids rowed, and after we got home they joined rowing teams. Now my oldest son made the rowing team at the University of Virginia, and my middle son is rowing with the Port Washington Team High School Team. And we're still trying to get the youngest guy (age 13) onto a barge! Thank you! Randy Taylor NY, NY"
 - Kim Worrell: "Note to giddy up for tomorrow night's award party." Attendees went from 50 to 80 so please bring something to drink or eat!
 - Peter Wilhelm described his role in the club over the years.
 - Rob English noted that he's had the privilege of working with Jamie, Kristi, Eric and Joan have all three put in Herculean efforts for the benefit of the Club over the past year. They have full time jobs but leave them frequently to manage things for NBC in the middle of the day and night.
 - John Duke – Thank you to Peter Wilhelm for the rescues he's done. On behalf of the sweeps committee wants to thank all for the questionnaire responses and to Scott Whitney who got the snowball rolling on the sweeps program.

Motion to adjourn @ 7:17PM carried.

Secretary's Report - Membership Count as of 2/5/2020			
Membership Category	2/5/2020	1/22/2020	2/10/2019
Regular	133	117	106
Spouse	11	11	13
72+	22	21	18
U27	28	21	12
Life	10	10	10
NonResident	3	2	
Clubhouse	2	2	3
Total Members	209	184	162
Clubhouse Junior	1	1	Not tracked
Junior	34	27	Not tracked
Total Participants	244	212	162
New Members to Vote on (included in numbers above)			
Regular	Hannah Galan		

NOTE: Junior participants were mistakenly counted as members in January 2020 report

Subject: Fwd: The Champlin Foundation Tutorials and Resources
Date: Monday, January 27, 2020 at 3:49:56 PM Eastern Standard Time
From: Jamie Reavis
To: James O. Reavis

Sent from my iPhone

Begin forwarded message:

From: The Champlin Foundation <hfraser@champlinfoundation.org>
Date: January 27, 2020 at 3:30:07 PM EST
To: nbcpresident@gmail.com
Subject: The Champlin Foundation Tutorials and Resources
Reply-To: hfraser@champlinfoundation.org



The Champlin Foundation's 2020 Grant Application Will Open on March 1st!

The application for 2020 grant requests to The Champlin Foundation will open in just a few weeks! We strongly encourage you to log in to Foundant to prepare your account as soon as possible so you can troubleshoot any issues before the application is live. To log in for the first time, enter the email address that this reminder was sent to and click on [Forgot your Password](#) to choose your new credentials.

[Click Here to Login to Foundant](#)

We recognize that using an online portal is a new experience for many of our applicants and we hope to make this process as simple as possible. Please take advantage of the resources below to help you to navigate the system. Click [here](#) for a reminder of what questions you can expect to see on the application.

Resource One: Read Through the Step-by-Step Guide

Once you have successfully logged on, read through the step-by-step guide to using Foundant and applying for grants.

[Download the Guide](#)

Resource Two: Watch the Tutorial

For your convenience, a prerecorded tutorial is available. If you'd like to access it now or any time over the next few months, please click the link below. The video will be available until May 1, 2020.

[Watch the Video Tutorial](#)

Resource Three: Sign Up for a Web Demonstration

If you'd like to watch a live demonstration on using Foundant, sign up for one of the 45-minute webinars being held on Wednesdays throughout February and March. The available dates are highlighted in blue. Simply choose a date, choose a time, and hit confirm.

[Register for a Webinar](#)

Questions? Contact Heather Fraser at hfraser@champlinfoundation.org

The Champlin Foundation | 2000 Chapel View Boulevard, Suite 350, Cranston, RI 02920

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