



**NARRAGANSETT
BOAT CLUB**

Annual Meeting Agenda

Date:	Thursday, January 23, 2020
Time:	6:00 PM
Place:	Rochambeau Library
Chair:	Jamie Reavis
Secretary	Rob English
Advance Materials:	Agenda Minutes of Prior BOG Meeting Secretary's Report Treasurer's Report – Pending Rowing Committee Report Membership Committee Report
Agenda:	<p>Approval of Minutes</p> <ul style="list-style-type: none">• December 18, 2019 BOG Meeting – Jamie Reavis <p>Review of Committee Reports</p> <ul style="list-style-type: none">• President's Report – Jamie Reavis• Secretary's Report – Rob English• Treasurer's Report – Joan Martin• Captain's Report – Eric Watne• DOR Report – Daniela Roop/Jamie Reavis• Development Committee – Michael Hamilton, Pat Watson• Membership Committee Report – Ruth Berenson• Others? <p>Old Business</p> <ul style="list-style-type: none">• NBC 1.66 Update – Kit Wise <p>New Business</p> <ul style="list-style-type: none">• 2020 Sweeps Program – Jamie Reavis• New Acquisitions – Jamie Reavis <p>Election of 2020 Board of Governors and Officers</p> <ul style="list-style-type: none">• Reading of the proposed slate and request for additional nominations – John Kennedy• Election – John Kennedy

Remarks for the Good of the Club

Executive Session for New BOG

Next Meeting:

Date: February 12, 2020

Time: 6:15 PM

Place: TBD

**The Narragansett Bot Club
Executive Committee Meeting
December 18, 2019 6:00 pm
315 Cole Ave., Providence RI 02906**

Board Members Present:

Ruth Berenson, Carol Browning, Alden Bumstead, Anne Fleet, Dan Gorriaran, Michael Hamilton, Joan Martin, Jamie Reavis, Eric Watne, Pat Watson, Kit Wise

Others Present:

Daniela Roop, Interim Director of Rowing

Members: Joan Brush, Constance Chang, Ed Geyh, Robin Gross, Jonathan Haisman, Virginia Hopkins, Sherri Nelson, John Ryan, Kim Worrell, Marlene Yang

Meeting called to order 6:00 pm by Jamie Reavis

Membership Committee Report – Ruth Berenson

- Committee discussed what they felt went well in 2019 season and are developing plans to address challenges they've identified.
- Concerned about liability when alcohol is served at club functions where juniors are represent
 - Jamie commented we need to be careful as a club and not expose member-hosts to liability and asked for thoughts/suggestions.
 - Kim said social committee can setup separate drinks tables for alcohol at future events.

Development Committee Report – Michael Hamilton

- There's been a good response to year-end appeal so far. Feels we should inform membership how scholarship funds are used to accomplish NBC mission.
- Pat commented we need to do same for Annual Fund.
- Pat will prepare a follow up appeal letter to be sent before end of year

Director of Rowing Report – Daniela Roop

- Need to schedule winter engine maintenance and arrange winter storage. Asked for recommendations and feedback about past service
- Dan and John will make recommendations based on past years work performed.

Youth Rowing /Row Providence – Michael Hamilton

- Small group has begun looking at club's youth program in terms of who is served or underserved
 - Working to determine if program should be re-branded as more of a community rowing than a "club" program
 - Create a platform for scholarship and grant funding as financial support
- "Row Providence" is a not necessarily set as a name. For now it's a working name.
- 2019 tested some new ideas and received some positive feedback as well as criticism that it was confusing
- Determine plan to reach out to constituents (ie Providence Public Schools)
- Determine how NBC Scholarship Fund will help.
- Program will take time to develop and may roll out progressively

- Daniela – spring program will start end-of-March. Planning has started and advertising will start soon
- Joan – Fall target is earliest. Take tie to do it well. – don't interfere w/ spring
- Anne commented there's been too much confusion already so some of this needs to be addressed sooner.
- Kim suggested soliciting coaches' feedback will be better if done sooner than later while memories are fresh

Building Committee / 1.66 Report – Kit Wise

- 1.66 – CRMC notified him last week they'll be issuing notice of assent.
- Once assent in hand we will be ready to to real contract negotiations with Row America (docks) and Atlantic Marine (installation)
- Goal is to start construction once weather and contractor availability allows in the spring
- Private boat owner may need to be move their boats to make room for work. They'll be notified as time gets closer

Old Business

- Waiver: Jamie reports he and John Kennedy working to draft a global waiver and expect to have ready soon
- Roger Williams University: Daniela has spoken with RWU and is waiting to hear response. Discussion is about RWU students rowing at NBC during midday low-usage hours.

Banking

- Jamie – We maintain our accounts at Webster Bank. John Ryan, along with Joan and Jamie, has signature on the 'Programs' (small account used to fund DOR's purchase of gasoline and supplies). It's time to remove John as signatory because he's resigned as DOR.
- Kit: Motion to remove John Ryan as signatory on Program Account. Dan: Seconded.
Vote: Unanimously approved

Annual Meeting

- Jamie reported need to reschedule the annual meeting to accommodate space availability. Private homes are not large enough for annual meeting. Meeting will be at Providence Public Library Rochambeau Branch on Thursday January 23, 2019 from 6:00 pm to 8:15 pm.

Sweeps Committee

- Jamie states clarification that masters sweep committee is member committee not a BOG committee because sweeps program is a member program and that it is just forming and getting organized.
- Carol reports plan is to solicit more involvement and feedback from membership once soon.

Equipment needs

- Jamie has met with Daniela and the Bay View and Lincoln coaches to discuss equipment needs.
- The 8-seat barge restricts good functioning of programs.
- Discussion ensued about advantage to buying additional 4-seat section to add to barge. Approximate cost \$10k
- More launches and motors are needed. Approximate cost \$15k

- Bay View and Lincoln interested in access to a LTR 8 and expressed interest in using the Gross if it can be repaired.
 - Discussion ensued & it was agreed to let Daniela follow up to determine if repair is practical.
- Joan - \$3,500 already set aside from 2019 to replace engine stolen a few months ago. We can fund balance of both purchases with 2020 budget allocation for equipment. Recommends prepaying Stillwater to obtain discounted price which exceeds earnings of money in bank.
- Kit: Motion to purchase barge section, two launches, two new motors, and one used motor. Ruth: Seconded. Vote: unanimously approved

Employee Search - Jamie

- Jobs have been posted and we've received some responses. Small group will review resumes and determine next step. Updates to follow

Remarks for the good of the club:

- Ruth: "It's nice to see so many people here."

Meeting adjourned 7:34pm

Minutes respectfully submitted by Joan Martin



SECRETARY'S REPORT

January 23, 2020

2019 Calendar Year Secretary's Report

The Board of Governors held 13 regular, open to all members meetings through the year; a combination of full BOG Meetings and Executive Committee Meetings.

Membership:

On 12/31/2017, NBC had 249 total members

On 12/31/2018, NBC had 297 total members

On 12/31/2019, NBC had 310 total members

NBC welcomed 29 new members during the year, however, please note that a portion of those "new" members were actually returning members that had not paid dues within the grace period and had to reapply for membership in ensuing months.

NBC member Mr. Gilles Bruneaux passed away suddenly on March 15 2019 at age 81. (I suggest calling for a moment of silence for Gilles)

Respectfully submitted,

Robert S. English
Secretary



SECRETARY'S REPORT

January 23, 2020

Membership count as of 1/22/2020:

<u>Type</u>	<u>Count</u>
72+	21
Clubhouse	2
Clubhouse Junior	1
Junior	21
Junior Provisional	6
Life	10
NonResident	2
Regular	111
Regular Provisional	6
Spouse	11
U27	13
U27 Provisional	8
Total	212

New members for voting (last name – first name):

U27 Members

Bernier Delaney
Czech Margaret
Fay John
Flanagan Maura
Gorriaran Alison
Kiselev Michael
Martin Brendan

Silver Jack

Regular Members

Adams Elizabeth

Best Samuel

Gibson McKenzie

Schnirman Jennifer

Sheer David

Wynne Amy

Juniors (for information purposes only)

Adams Charles

Best Madeleine

Derry Celeste

Schnirman Leah

Sheer Jodd

Sheer Ram

Note that Juniors are not “members” per se and are under the parent’s regular membership. This is for informational purposes only for staff to know who goes with whom.

Respectfully submitted,

Rob

Robert S. English
Secretary



ROWING COMMITTEE REPORT

January 23, 2020

The NBC Rowing Committee oversaw the following initiatives/acquisitions/activities in 2019:

- Held regular new member orientations
- Several member boat maintenance events
- Regularly tested applicants for B sculling rating
- Oversaw offsite (third party) upgrades to 4 NBC team boats
- Purchased new equipment; oars, racks, motors, launch
- Purchased new rowing equipment; 4X, barge, 4-
- Refitted 4+ to coxed 4X's
- Ordered 2 new Peinert Zephyrs for spring 2020 delivery
- Increased private oar storage with new rack configuration
- Maximized boat storage with new outdoor rack configuration/racks
- Codified policies for off-site boat use

Goals for 2020:

- Continue to maximize available equipment storage space
- Work with the new Fleet Manager to institute and oversee more rigorous boat damage policy
- Determine and maintain mix of boats and equipment to reflect membership rowing needs
- Continue to monitor boat condition and usage to determine boats for overhaul or sale.
- Explore fleet leasing structure to distance reliance on more fragile boats to more sturdy club boats and also afford more regular turnover.
- Improve Policy's & Procedures language to more clearly reflect NBC rowing and boat usage policy
- Revisit and, if necessary, modify NBC cold water rowing policy
- Assist in revising Master and Junior boat use policy to reflect updated programmatic changes.

Respectfully submitted,

Eric Watne
Captain



MEMBERSHIP COMMITTEE REPORT

January 23, 2020

The NBC Membership Committee met on January 7, 2020.

Present at meeting: Ira Garber, Virginia Hopkins, Anne Fleet, Marlene Yang, Ruth Berenson

- Reported on BOG discussion of social events where alcohol is served
- Requests for NBC directory continue. Opt-in policy suggested, many questions about where data stored and who would have access to that data. Questions about what kind of data wanted: name, email, address, phone, what the member rows? Information wanted to connect and make rowing plans and to know who is a member. Planning to continue discussion and possible solutions. BOG to be consulted as to approval and ideas.
- Structure of committee hopefully will allow committee members to lead a specific task or program (social and/or educational) with subcommittees helping to execute the plan. Each committee member will take charge of an area or skill. Each of us shall also be aware of others in club who may wish to contribute time and energy, especially new members.
- Renewed wish to clarify with Capt. and Lt. how to be helpful during orientation of new members.
- Updated navigation map needed.
- Post meeting an opportunity, first suggested by Joan Martin, treasure, presented itself. Membership is now conducting a raffle for equipment from C2, or free class, or NBC clothing. All legal requirements mandated by the state of RI have been followed.
- Next meeting, Tuesday, February 4, 2020.

Respectfully submitted,

Ruth Berenson
Chair, Membership Committee